

SUMMARY ACTION MINUTES

SPECIAL MEETING FIRST 5 ORANGE COUNTY, CHILDREN & FAMILIES COMMISSION

Wednesday, October 21, 2020, 11:00 A.M.

Orange County Transportation Authority Conference Center
550 South Main Street
Orange, California

RAMIN BASCHSHI, MD
Chair

KENNETH MCFARLAND
Vice Chair

SANDRA BARRY
Chair Pro Tem

DEBRA BAETZ
Commissioner

DOUG CHAFFEE
Commissioner

CLAYTON CHAU, MD
Commissioner

JACKIE FILBECK
Commissioner

YVETTE LAVERY, MPA, MBE
Commissioner

SUSAN MCCLINTIC
Commissioner

ATTENDANCE: All Present (all members participated via zoom)

EXCUSED: None

PRESENT: PRESIDENT/CEO
COMMISSION COUNSEL
CLERK OF THE COMMISSION

Kimberly Goll (participated via zoom)
James Donich (participated via zoom)
Maria Lopez, Deputy (participated via zoom)

PLEDGE OF ALLEGIANCE

Commission Counsel James Donich led the Pledge of Allegiance

PRESENTATION: (None)

CONSENT CALENDAR: (None)

REGULAR ITEMS: (Item 1)

1. Adopt resolution authorizing agreement with Charitable Ventures to serve as the fiscal sponsor for the distribution of CARES Act funding to child care providers.

541236789 APPROVED AS RECOMMENDED

RESO: 20-033 C&FC

SUMMARY ACTION MINUTES

PRESIDENT/CEO REPORT: (None)

PUBLIC & COMMISSION COMMENTS:

PUBLIC COMMENTS: None

COMMISSION COMMENTS: None

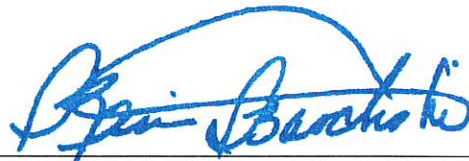
ADJOURNED: 11:05 A.M.

*** KEY ***

Left Margin Notes

1 Debra Baetz	A = Abstained
2 Sandra Barry	X = Excused
3 Ramin Baschshi, MD	N = No
4 Doug Chaffee	C.O. = Commission Order
5 Clayton Chau, MD	
6 Jackie Filbeck	
7 Yvette Lavery, MPA, MBE	Reso = Resolution
8 Susan McClinitc	Ord = Ordinance
9 Kenn McFarland	

(1st number = Moved by; 2nd number = Seconded by)



RAMIN BASCHSHI, MD
Chair



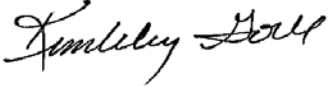
Maria Lopez, Deputy
Clerk of the Commission



**Agenda Item 1
October 21, 2020**

DATE: October 13, 2020

TO: First 5 Orange County Children and Families Commission

FROM: Kimberly Goll, President/Chief Executive Officer 

ACTION: Adopt resolution authorizing an agreement with Charitable Ventures for the administrative costs to distribute Orange County CARES Act funding to child care providers.

SUMMARY:

On October 20, 2020, the Orange County Board of Supervisors allocated \$5 million in federal CARES Act funding to support licensed family child care homes, licensed centers, and license-exempt child care providers in Orange County. This item requests authorization to allocate \$150,000 of IMPACT (Improve and Maximize Programs so All Children Thrive) incentive funding from First 5 California to Charitable Ventures to cover the administrative cost of disbursing these funds to child care providers.

DISCUSSION:

The Board of Supervisors took action to allocate \$5 million in CARES Act funds for distribution to licensed and license-exempt child care facilities. All funds must be distributed by December 30, 2020. The County of Orange will provide this funding to Charitable Ventures to distribute to child care providers. Charitable Ventures is well positioned to disburse these funds in a timely manner, given their experience distributing pandemic relief funds to businesses and non-profits as well as CARES Act funds for cities and the County of Orange.

Eligible providers will receive CARES Act funds based on the number of children for which they are licensed to provide services. Funding may be used to support staffing, supplies, business infrastructure (mortgage or rental assistance), and learning environment improvements. Providers must be located in Orange County, possess a valid California license and be in good standing. They must also be open, or planning to reopen within 30 days of their application, to receive funds. The funds will be distributed on a first come, first served basis once the applications are reviewed to ensure they meet the minimum requirements. Programs that are not eligible for funding include family, friend and neighbor care and school districts.

This agenda item recommends that First 5 Orange County provide funds to cover Charitable Venture’s administrative costs to disburse the \$5 million, including technical assistance to child care providers to complete the application process. In August, First 5 Orange County received \$843,500 of additional First 5 California IMPACT funding that must be spent on COVID relief activities. First 5 Orange County’s allocation of \$150,000 is both consistent with the intended use of this additional IMPACT funding and will maximize the impact of the County’s CARES Act funding. Charitable Ventures will use the administrative support dollars to develop an online interface for the application and uploading of documents, processing and accounting of all payments, and finalizing all reporting for the County of Orange to meet federal requirements. At the outset of the pandemic, First 5 Orange County, Early Childhood OC, The Orange County Child Care Local Planning Council, Orange County Department of Education, Orange County Social Services Agency, and Children’s Home Society formed the Orange County Emergency

Child Care Task Force to provide support to families and providers during these uncertain times. Over the last eight months the Task Force has provided updated countywide information about child care availability, emergency supplies, Personal Protective Equipment, as well as health and safety information and trainings. The Task Force estimates that of the 2,165 licensed child care programs in Orange County, approximately 40% were forced to shut down either temporarily or permanently due to pandemic-related issues.

First 5 Orange County published a detailed report that underscored the harsh child care landscape which parents and providers are currently facing, and reinforced the need to support recovery efforts for the child care industry. The analysis found there are currently only enough licensed slots to care for 5 percent of the county's children between the ages of 0 and 2. This has serious implications for Orange County's workforce including those yet to return to work. The intent of the County of Orange's funding allocation and First 5 Orange County's support is to strengthen and expedite the recovery of the child care industry.

STRATEGIC PLAN & FISCAL SUMMARY:

The recommended action has been specifically reviewed in relation to First 5 Orange County's Strategic Plan and supports aligned systems and the findings from the Child Care and Workforce Landscape. Pass-through funding, revenue and expenses for the IMPACT and Hub programs are included in the Fiscal Year 2020/2021 budget. First 5 Orange County's budget will be amended to reflect the most recent First 5 California contractual amounts.

PRIOR COMMISSION ACTIONS:

- October 2020 - Received a presentation on the Child Care and Workforce Landscape Analysis
- August 2020 - Received First 5 California IMPACT incentive funding
- June 2020 - Received funding from First 5 California and adopt resolutions authorizing agreements with First 5 California
- December 2019 - Received funding from First 5 California and adopted resolutions authorizing agreements with Orange County Department of Education for the Quality Early Learning Program
- September 2016 - Adopted resolution authorizing agreement with the Orange County Superintendent of Schools for First 5 IMPACT (Improve and Maximize Programs so All Children Thrive) Regional Coordination, Training and Technical Assistance Hub

RECOMMENDED ACTIONS:

Adopt the resolution (Attachment 1) authorizing the President/CEO, or designee, and Commission Counsel to prepare and negotiate Agreement PS-232 with Charitable Ventures of Orange County to administer the distribution of the CARES Act funding to child care providers for a total maximum obligation of \$150,000 for the term October 21, 2020 to June 30, 2021.

ATTACHMENTS:

1. Resolution- Charitable Ventures of Orange County

Contact: Tiffany Alva

CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY

RESOLUTION NO. ___-20-C&FC

October 21, 2020

A RESOLUTION OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY DIRECTING THE PRESIDENT/CEO AND COMMISSION COUNSEL TO PREPARE AND NEGOTIATE AGREEMENT NO. PS-232 WITH CHARITABLE VENTURES OF ORANGE COUNTY TO ADMINISTER THE DISTRIBUTION OF CARES ACT FUNDING TO CHILD CARE PROVIDERS AND AUTHORIZING APPROVAL AND EXECUTION OF SUCH AGREEMENT ON BEHALF OF THE COMMISSION

WHEREAS, in order to facilitate the creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early childhood development, the legislature adopted legislation set forth in the California Children and Families Act of 1998, Health and Safety Code Section 130100, *et seq.* (as amended, the “Act”) implementing the Children and Families First Initiative passed by the California electorate in November, 1998 and establishing the California Children and Families Commission and County Children and Families Commissions, including this Children and Families Commission of Orange County (“Commission”); and

WHEREAS, the Commission desires to prepare and negotiate an Agreement with Charitable Ventures of Orange County hereinafter referred to as the “Contractor,” identified in the staff report for the October 21, 2020 Commission meeting to administer the distribution of the CARES Act funding to child care providers for the term and in the amount and on the conditions as described in therein; and

WHEREAS, Contractor desires to enter into Agreement No. PS-232 (“Agreement”) in furtherance of the purposes of the Act and the Strategic Plan on the terms and conditions set forth in the Agreement; and

WHEREAS, Commission has reviewed the staff report for the October 21, 2020 Commission meeting relating to the scope of services to be provided and hereby finds and determines that the proposed Agreement is in furtherance of and consistent with the Commission’s Strategic Plan; and

WHEREAS, Commission desires to authorize the Commission Chair and Commission Clerk to execute the Agreement with Contractor for the term, in the amount and on the conditions as specified in the October 21, 2020 staff report for this Agenda Item.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY AS FOLLOWS:

Section 1 Commission finds and determines the foregoing Recitals are true and correct and are a substantive part of this Resolution.

Section 2 Commission authorizes the President/CEO, or designee, and Commission Counsel to prepare and negotiate the Agreement with Contractor as described in the October 21, 2020 staff report for this Agenda Item.

Section 3 The form of the Agreement with the Contractor shall be substantially similar to the standard form Professional Services Agreement, subject to minor, non-substantive revisions as reviewed and approved by the President/CEO, or designee, and Commission Counsel. The Agreement may contain additional requirements imposed by other government agencies providing funding for the Agreement as reviewed and approved by the President/CEO, or designee, or Commission Counsel. The approval by the President/CEO, or designee, of the Agreement shall be conclusively evidenced by the execution of such Agreement by the Commission Chair and delivery thereof to the Commission Clerk.

Section 4 Commission hereby approves the Agreements with the Contractor for the terms and conditions as specified in the October 21, 2020 staff report for this Agenda Item.

Section 5 The Commission Chair and the Clerk of the Commission are hereby authorized to execute and attest, respectively, the Agreement on behalf of the Commission.

Section 6 A copy of the Agreement when executed by the Commission Chair and attested by the Clerk of the Commission shall be appended hereto as a part of Exhibit A to this Resolution. Exhibit A is hereby fully incorporated as a part of this Resolution by this reference and made a part hereof. The final executed Agreement shall be placed on file in the office of the Clerk of the Commission.

Section 7 In addition to the authorization of Section 2 above, the President/CEO, or designee, is hereby authorized, on behalf of the Commission, (i) to sign all documents necessary and appropriate to carry out and implement the Agreement, (ii) to cause the issuance of warrants, (iii) to administer the Commission's obligations, responsibilities, and duties to be performed under such agreement(s), and (iv) during the term thereof to provide waivers, administrative interpretations, and minor modifications of the provisions of such agreement(s) in the furtherance thereof.

Section 8 The Clerk of the Commission shall certify to the adoption of this Resolution.

The foregoing resolution was passed and adopted by the following vote of the Children and Families Commission of Orange County on October 21, 2020 to wit:

AYES Commissioners: _____

NOES Commissioner(s): _____

EXCUSED Commissioner(s): _____

ABSTAINED Commissioner(s): _____

CHAIR

STATE OF CALIFORNIA)
)
COUNTY OF ORANGE)

I, ROBIN STIELER, Clerk of the Commission of Orange County, California, hereby certify that a copy of this document has been delivered to the Chair of the Commission and that the above and foregoing Resolution was duly and regularly adopted by the Children and Families Commission of Orange County.

IN WITNESS WHEREOF, I have hereto set my hand and seal.

Robin Stieler
Clerk of the Commission, Children and Families Commission of
Orange County, County of Orange, State of California

Resolution No: __-20-C&FC

Agenda Date: October 21, 2020

Item No. __



I certify that the foregoing is a true and correct copy of the Resolution adopted by the

ROBIN STIELER, Clerk of the Commission

By: _____
Deputy

EXHIBIT A TO RESOLUTION OF COMMISSION

(Attach copy of final executed Agreement)