

SUMMARY ACTION MINUTES

SPECIAL MEETING FIRST 5 ORANGE COUNTY, CHILDREN & FAMILIES COMMISSION

Wednesday, May 12, 2021, 9:00 A.M.

Orange County Transportation Authority Conference Center
550 South Main Street
Orange, California

RAMIN BASCHSHI, MD
Chair

KENNETH MCFARLAND
Vice Chair

VACANT
Chair Pro Tem

DEBRA BAETZ
Commissioner

DOUG CHAFFEE
Commissioner

CLAYTON CHAU, MD
Commissioner

JACKIE FILBECK
Commissioner

YVETTE LAVERY, MPA, MBE
Commissioner

SUSAN MCCLINTIC
Commissioner

ATTENDANCE: Commissioners Baschshi, Chaffee, Chau, Filbeck, McClintic, McFarland and Light (Alternate for Baetz) (all members participated via Zoom)

EXCUSED: Commissioners Baetz and Lavery

PRESENT: PRESIDENT/CEO Kimberly Goll (participated via Zoom)
COMMISSION COUNSEL Cassie Trapesonian (participated via Zoom)
CLERK OF THE COMMISSION Jamie Ross, Deputy (participated via Zoom)

PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Commission Counsel Cassie Trapesonian

REGULAR ITEMS: (Item 1)

1. Authorize receipt of funds and agreement with the Orange County Social Services Agency (SSA) and adopt resolution authorizing agreements with selected vendors to provide CalWORKs Home Visiting Program support

381245679 **APPROVED AS RECOMMENDED**

x x A (Alternate Commissioner Light abstained from discussion and vote on this matter and declared her affiliation with Orange County Social Services Agency)
RESO: 21-014 C&FC

SUMMARY ACTION MINUTES

PUBLIC & COMMISSION COMMENTS:

PUBLIC COMMENTS: None

COMMISSION COMMENTS: None

ADJOURNED: 9:06 A.M.

*** KEY ***

Left Margin Notes

1 Debra Baetz	A = Abstained
2 Ramin Baschshi, MD	X = Excused
3 Doug Chaffee	N = No
4 Clayton Chau, MD	C.O. = Commission Order
5 Jackie Filbeck	
6 Yvette Lavery, MPA, MBE	
7 Susan McClinitc	Reso = Resolution
8 Kenn McFarland	Ord = Ordinance
9 Anne Light, MD (Alternate)	


(1st number = Moved by; 2nd number = Seconded by)

RAMIN BASCHSHI, MD
Chair

Jamie Ross, Deputy
Clerk of the Commission

DATE: May 3, 2021

TO: First 5 Orange County, Children and Families Commission

FROM: Kimberly Goll, President/CEO 

ACTION: Authorize receipt of funds and agreement with the Orange County Social Services Agency (SSA) and adopt resolution authorizing agreements with selected vendors to provide CalWORKs Home Visiting Program support

SUMMARY:

In October 2020, Orange County Social Services Agency (SSA) released a Request for Proposals (RFP) to identify subcontractors to implement the CalWORKs Home Visiting Programs. First 5 Orange County (First 5 OC) responded to the RFP and has been awarded \$6,000,000 for a term of three years starting July 1, 2021. The following agenda item seeks contracting authority for the continued implementation of the CalWORKs program.

DISCUSSION:

Home Visiting provides a critical resource to build protective factors, strengthen family resiliency, and create nurturing environments for young children. First 5 OC has held a contract with SSA to implement the CalWORKs home visiting program for the last two years; that contract will terminate June 30, 2021. Continued funding for the CalWORKs home visiting program was included in the state budget. In anticipation of the continuation of the CalWORKs home visiting program, SSA released a Request for Proposals to identify contractors for the next three years of implementation. First 5 OC responded to the RFP in partnership with our existing providers. We were notified that First 5 OC will be one of two awardees selected to provide services as part of the CalWORKs Home Visiting Program (HVP).

Consistent with the current agreement, this new contract will leverage our existing home visiting funded partners (Children's Bureau and Priority Center) and allow First 5 OC to receive referrals from SSA for Cal WORKS eligible families. This funding will allow First 5 OC to provide services to approximately 396 families annually that meet the eligibility criteria of being a CalWORKs client that is pregnant or a parent or caretaker relative of a child less than 24 months of age or CalWORKs applicant determined apparently eligible by SSA. The home visitation program's duration is 24 months or until the child reaches 24 months of age – whichever is later -- and will focus on prenatal, infant and toddler care, child nutrition, developmental screening and assessments, parent education, parent and child interaction, child development, parent's job readiness, and child care.

In our current CalWORKs home visiting program, multiple providers used a variety of home visiting curricula, and not all were evidence-based. This resulted in families being transitioned from one provider to another as families "aged out" of a specific model and led to significant variation in costs per families. With this new agreement, First 5 OC and our subcontractors will

implement the Parents As Teachers evidence-based home visiting model for all CalWORKs home visiting clients starting July 2021. The Parents as Teachers model is a comprehensive home-visiting parent education model that supports families through personal home visits, group connections, and resource networks, and provides child developmental screenings with appropriate referrals and follow up. This allows a continuity of care and support for families that requires no transition of services from one provider to another and a more streamlined approach to link families to the services that are most appropriate for their needs.

Staff recommends entering an agreement with SSA for a total of \$6,000,000 (\$2,000,000 annually) from Orange County Social Services Agency. Staff also recommends contracting with funded partners to implement the program. Attachment 1 includes a brief description of the scope of work, maximum obligation and term. Execution of the SSA agreement will be contingent on Orange County Board of Supervisor approval scheduled for June 22, 2021.

STRATEGIC PLAN & FISCAL SUMMARY:

The recommended actions have been reviewed in relation to the Strategic Plan and are consistent with all goal areas and in alignment with our strategies. The funding to support the expansion of home visiting services will be added to the Fiscal Year 2021/2022 Budget contingent on the funding award from the State Department of Social Services and approval of the Orange County Board of Supervisors.

PRIOR COMMISSION ACTIONS:

- February 2021 – Adopt Resolution Authorizing Agreements with Selected Vendors to Provide CalWORKs Home Visiting Program Support
- December 2020 – Authorize staff to augment subcontractor agreements and contract with selected vendors to provide CalWORKs Home Visiting Program support.
- October 2020 – Authorize receipt of additional funding from and amend the agreement with the Orange County Social Services Agency (SSA).
- June 2020 – Adopt resolution authorizing agreements for home visitation services for the CalWORKs Home Visitation Program
- April 2020- Authorized receipt of funding from the Orange County Social Services Agency (SSA) and amend agreement with SSA.
- February 2020 – Authorized agreements with designated organizations to provide Prenatal-to-Three services.
- October 2019 – Authorized receipt of funding from the Orange County Social Services Agency and adopted resolution authorizing agreements and amendments to agreements to provide CalWORKs home visitation services.
- April 2019 – Authorized amendments to agreements with contractors to provide services under the CalWORKs Home Visiting.
- December 2018 – Authorized amendments to agreements with contractors to provide services under the CalWORKs Home Visiting.
- October 2018 – Authorized receipt of approximately \$2,208,894 from, and enter into agreement with, the Orange County Social Services Agency to implement CalWORKs Home Visiting.

RECOMMENDED ACTION:

1. Authorize First 5 Orange County to receive \$6,000,000 over three years of CalWORKs Home Visitation Program funding from the Orange County Social Services Agency (SSA), and authorize the President/CEO and Commission Counsel to negotiate and execute a new agreement with SSA to implement the CalWORKs Home Visiting Program.
2. Adopt resolution (Attachment 2) authorizing the President/CEO, or designee, and Commission Counsel to prepare and negotiate agreements at the President/CEO's sole discretion, with designated consultants and organizations to provide services for the terms, in the amounts, and on the conditions as specified in Attachment 1.

ATTACHMENTS:

1. **Contractor Term Sheet**
2. **Resolution**

Contact: Leticia Casillas-Sanchez

Cal WORKs Home Visiting Program New Agreements Term Sheet

Contractor	Agreement Number	Scope of Work	Term	Maximum Payment Obligation
Children's Bureau of Southern California	FCI-HVP-03	Provide CalWORKs Home Visiting Program (CHVP) services in fidelity to the Parents as Teachers model and inclusive of CHVP-specific benefits such as material goods distribution and documentation of participation hours for welfare-to-work participant credit; coordinate with other Bridges network partners and providers to identify potential participants, address CHVP client needs, and comply with required reporting.	7/1/21 – 6/30/24	\$2,660,000
The Priority Center, Ending the Generational Cycle of Trauma, Inc.	FCI-HVP-04	Provide CalWORKs Home Visiting Program (CHVP) services in fidelity to the Parents as Teachers model and inclusive of CHVP-specific benefits such as material goods distribution and documentation of participation hours for welfare-to-work participant credit; coordinate with other Bridges network partners and providers to identify potential participants, address CHVP client needs, and comply with required reporting.	7/1/21 – 6/30/24	\$2,520,000
Susan Diaz	C-440	Manage implementation of CalWORKs Home Visiting Program in compliance with state guidelines. Assist with development of Prenatal to Three Initiative. Co-manage implementation of modifications to the Bridges Connect information system and support onboarding to the Penelope database system.	7/1/21- 6/30/22	\$120,000
Parents as Teachers National Center, Inc.	PS-254	Provide home visiting program data reports in alignment with the Parents as Teachers evidence-based model and funding requirements, including but not limited to the CalWORKs Home Visiting Program monthly state form; develop custom forms within the Penelope database and custom reports as needed to meet program management and evaluation needs; provide database technical assistance and training as needed.	7/1/21- 6/30/22	\$22,700

Cal WORKs Home Visiting Program New Agreements Term Sheet

Contractor	Agreement Number	Scope of Work	Term	Maximum Payment Obligation
NetChemistry, Inc.	PS-255	Implement modifications to the Bridges Connect information system to support CalWORKs home visiting program referral, enrollment, tracking and coordination.	7/1/21- 6/30/22	\$45,000

CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY

RESOLUTION NO. ___-21-C&FC

May 12, 2021

A RESOLUTION OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY DIRECTING THE PRESIDENT/CEO AND COMMISSION COUNSEL TO PREPARE AND NEGOTIATE NEW AGREEMENTS, AT THE PRESIDENT/CEO'S SOLE DISCRETION, WITH DESIGNATED CONSULTANT AND ORGANIZATIONS TO PROVIDE SERVICES; AND, AUTHORIZING APPROVAL AND EXECUTION OF SUCH AGREEMENTS ON BEHALF OF THE COMMISSION

WHEREAS, in order to facilitate the creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early childhood development, the legislature adopted legislation set forth in the California Children and Families Act of 1998, Health and Safety Code Section 130100, *et seq.* (as amended, the "Act") implementing the Children and Families First Initiative passed by the California electorate in November, 1998 and establishing the California Children and Families Commission and County Children and Families Commissions, including this Children and Families Commission of Orange County ("Commission"); and

WHEREAS, Commission adopted its Strategic Plan to define how funds authorized under the Act and allocated to the Commission should best be used to meet the critical needs of Orange County's children prenatal to five years of age as codified in the Act; and

WHEREAS, the Commission desires to enter into new agreements ("Agreements"), at the President/CEO's sole discretion, with each of the consultants and/or organizations, hereinafter referred to as the "Contractors," identified in Attachment 1 to the staff report for the May 12, 2021 Commission meeting for this Agenda Item (hereinafter collectively referred to as "Agreements"). Contractors will provide services for the terms and in the amounts and on the conditions as described therein; and

WHEREAS, each Contractor desires to enter into the applicable Agreements, if authorized by the President/CEO, in furtherance of the purposes of the Act and the Strategic Plan on the terms and conditions set forth in the applicable Agreement; and

WHEREAS, Commission has reviewed the staff report for the May 12, 2021 Commission meeting relating to the scopes of services to be provided and hereby finds and determines that the proposed Agreements are in furtherance of and consistent with the Commission's Strategic Plan; and

WHEREAS, Commission desires to authorize the Commission Chair and Commission Clerk to execute the Agreements with each of the Contractors for the terms and in the amounts and on the conditions as specified in Attachment 1 to the May 12, 2021 staff report for this Agenda Item.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY AS FOLLOWS:

Section 1 Commission finds and determines the foregoing Recitals are true and correct and are a substantive part of this Resolution.

Section 2 Commission authorizes the President/CEO, or designee, and Commission Counsel to prepare and negotiate an Agreement with each of the Contractors to provide services for the terms and in the amounts and on the conditions consistent with the May 12, 2021 staff report and Attachment 1 referenced therein; and

Section 3 The form of any Agreements shall be substantially similar to the standard, Non-Profit, Consultant or Professional Services Agreements, subject to minor, non-substantive revisions, or as otherwise required to comply with state/federal grant funding sources, and will be reviewed and approved by the President/CEO, or designee, and Commission Counsel. The approval by the President/CEO, or designee, of the Agreements shall be conclusively evidenced by the execution of such Agreements by the Commission Chair and delivery thereof to the Commission Clerk.

Section 4 Commission hereby approves the Agreements to be entered into, at the President/CEO's sole discretion, with each of the Contractors as described in Attachment 1 to the May 12, 2021 staff report for this Agenda Item to provide services for the terms and in the amounts and on the conditions as specified in the May 12, 2021 staff report for this Agenda Item.

Section 5 The Commission Chair and the Clerk of the Commission are hereby authorized to execute and attest, respectively, the Agreements on behalf of the Commission.

Section 6 A copy of each final Agreement when executed by the Commission Chair and attested by the Clerk of the Commission shall be appended hereto as a part of Exhibit A to this Resolution. Exhibit A is hereby fully incorporated as a part of this Resolution by this reference and made a part hereof. Each final executed Agreement shall be placed on file in the office of the Clerk of the Commission.

Section 7 In addition to the authorization of Section 2 above, the President/CEO, or designee, is hereby authorized, on behalf of the Commission, (i) to sign all documents necessary and appropriate to carry out and implement the Agreement(s), (ii) to cause the issuance of warrants, (iii) to administer the Commission's obligations, responsibilities, and duties to be performed under such agreement(s), and (iv) during the term thereof to provide waivers, administrative interpretations, and minor modifications of the provisions of such agreement(s) in the furtherance thereof.

Section 8 The Clerk of the Commission shall certify to the adoption of this Resolution.

The foregoing resolution was passed and adopted by the following vote of the Children and Families Commission of Orange County on May 19, 2021 to wit:

AYES Commissioners: _____

NOES: Commissioner(s): _____

EXCUSED: Commissioner(s): _____

ABSTAINED: Commissioner(s) _____

CHAIR

STATE OF CALIFORNIA)
)
COUNTY OF ORANGE)

I, ROBIN STIELER, Clerk of the Commission of Orange County, California, hereby certify that a copy of this document has been delivered to the Chair of the Commission and that the above and foregoing Resolution was duly and regularly adopted by the Children and Families Commission of Orange County.

IN WITNESS WHEREOF, I have hereto set my hand and seal.

ROBIN STIELER
Clerk of the Commission, Children and Families Commission of
Orange County, County of Orange, State of California

Resolution No: __-21-C&FC

Agenda Date: May 19, 2021

Item No. __



I certify that the foregoing is a true and correct copy of the Resolution adopted by the

Robin Stieler, Clerk of the Commission

By: _____
Deputy

EXHIBIT A TO RESOLUTION OF COMMISSION

(Attach copy(ies) of final executed Agreements)