

# SUMMARY ACTION MINUTES

## SPECIAL MEETING FIRST 5 ORANGE COUNTY, CHILDREN & FAMILIES COMMISSION

*Wednesday, November 3, 2021, 9:00 A.M.*

Orange County Transportation Authority Conference Center  
550 South Main Street  
Orange, California

**RAMIN BASCHSHI, MD**  
Chair

**DEBRA BAETZ**  
Commissioner

**DOUG CHAFFEE**  
Commissioner

**CLAYTON CHAU, MD**  
Commissioner

**KATHERINE CHIU, MD, MBA**  
Commissioner

**LEAH ERSOYLU, PhD.**  
Commissioner

**JACKIE FILBECK**  
Commissioner

**YVETTE LAVERY, MPA, MBE**  
Commissioner

**SUSAN MCCLINTIC**  
Commissioner

**ATTENDANCE:** Commissioners Baetz, Baschshi, Chau, Chiu, Ersoylu, Filbeck and McClintic (All Commissioners participated via Zoom)

**EXCUSED:** Commissioners Chaffee and Lavery

**PRESENT:** PRESIDENT/CEO  
COMMISSION COUNSEL  
CLERK OF THE COMMISSION

Kimberly Goll (participated via Zoom)  
Cassie Trapesonian (participated via Zoom)  
Jamie Ross, Deputy (participated via Zoom)

### **PLEDGE OF ALLEGIANCE**

Pledge of Allegiance led by Commission Counsel Cassie Trapesonian

**PUBLIC COMMENTS:** None

# SUMMARY ACTION MINUTES

## REGULAR ITEMS: (Item 1)

1. Adopt Resolution finding that, due to the proclaimed state of emergency arising from the novel coronavirus (COVID-19), meeting in person presents imminent risks to the health and safety of attendees, and the emergency continues to directly impact the ability of the members to meet safely in person

162345789     **APPROVED AS RECOMMENDED**  
x     x     (*RESO: 21-032 C&FC*)

## COMMISSION COMMENTS & ADJOURNMENT:

COMMISSION COMMENTS: None

ADJOURNED: 9:06 A.M.

\*\*\* KEY \*\*\*

### *Left Margin Notes*

1 Debra Baetz	A = Abstained
2 Ramin Baschshi, MD	X = Excused
3 Doug Chaffee	N = No
4 Clayton Chau, MD	C.O. = Commission Order
5 Katherine Chiu, MD, MBA	
6 Leah Ersoylu, PhD	
7 Jackie Filbeck	Reso = Resolution
8 Yvette Lavery, MPA, MBE	Ord = Ordinance
9 Susan McClintic	

*(1st number = Moved by; 2nd number = Seconded by)*

/s/

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*RAMIN BASCHSHI, MD*  
*Chair*


/s/

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*Jamie Ross, Deputy*  
*Clerk of the Commission*

**DATE:** October 25, 2021

**TO:** First 5 Orange County, Children and Families Commission

**FROM:** Kimberly Goll, President/CEO 

**ACTION:** Adopt Resolution finding that, due to the proclaimed state of emergency arising from the novel coronavirus (COVID-19), meeting in person presents imminent risks to the health and safety of attendees, and the emergency continues to directly impact the ability of the members to meet safely in person.

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**SUMMARY:**

The First 5 Orange County Children and Families Commission holds regular public meetings to act on measures related to its programs, projects, and services. To conduct teleconferencing meetings in compliance with the Ralph M. Brown Act (Brown Act), it is recommended that the Board of Commissioners adopt a resolution finding that, due to the proclaimed state of emergency arising from the novel coronavirus (COVID-19), meeting in person presents imminent risks to the health and safety of attendees and the emergency continues to directly impact the ability of the members to meet safely in person.

**DISCUSSION:**

Assembly Bill 361 (Chapter 165, Statutes of 2021) amended the Brown Act to allow local legislative bodies to meet using abbreviated teleconferencing procedures during a proclaimed state of emergency. If the Board of Commissioners wishes to conduct meetings virtually using the abbreviated teleconferencing procedures during the proclaimed state of emergency due to COVID-19, it must determine by resolution that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees. To allow the Board of Commissioners and its Technical Advisory Committee to continue meeting virtually, the Board must reconsider the circumstances of the state of emergency every 30 days and determine that the state of emergency continues to directly impact the ability of the members to meet safely in person.

By adopting the Resolution (Attachment 1), the Board of Commissioners and its Technical Advisory Committee will be permitted to meet virtually for 30 days in accordance with the Brown Act teleconferencing requirements.

**STRATEGIC PLAN & FISCAL SUMMARY:**

The recommended actions have been reviewed in relation to the Strategic Plan and are consistent with all goal areas. There is no specific funding action proposed for this item.

**RECOMMENDED ACTION:**

Adopt Resolution finding that, due to the proclaimed state of emergency arising from COVID-19, meeting in person presents imminent risks to the health and safety of attendees, and the emergency continues to directly impact the ability of the members to meet safely in person.

**ATTACHMENTS:**

1. Resolution

**CONTACT:** Kimberly Goll

**CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY**

**RESOLUTION NO. \_\_\_-21-C&FC**

**November 3, 2021**

**A RESOLUTION OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY FINDING THAT, DUE TO THE PROCLAIMED STATE OF EMERGENCY ARISING FROM THE NOVEL CORONAVIRUS (COVID-19), MEETING IN PERSON PRESENTS IMMINENT RISKS TO THE HEALTH AND SAFETY OF ATTENDEES, AND THE EMERGENCY CONTINUES TO DIRECTLY IMPACT THE ABILITY OF THE MEMBERS TO MEET SAFELY IN PERSON.**

**WHEREAS**, in order to facilitate the creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early childhood development, the legislature adopted legislation set forth in the California Children and Families Act of 1998, Health and Safety Code Section 130100, *et seq.* (as amended, the “Act”) implementing the Children and Families First Initiative passed by the California electorate in November, 1998 and establishing the California Children and Families Commission and County Children and Families Commissions, including this Children and Families Commission of Orange County (“Commission”); and

**WHEREAS**, the Board of Commissioners holds regular and special public meetings pursuant to the Ralph M. Brown Act (the “Brown Act”), Government Code section 54950, *et seq.*; and

**WHEREAS**, the Brown Act, as amended by Assembly Bill 361 (Chapter 165, Statutes of 2021), permits the Commission to use teleconferencing for meetings of the Board of Commissioners without complying with specified teleconferencing requirements imposed by the Brown Act when the Board of Commissioners holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; and

**WHEREAS**, to continue to hold teleconferencing meetings during the proclaimed state of emergency, the Brown Act requires the Board of Commissioners to make findings every thirty (30) days, by at least a majority vote, that the Board of Commissioners has reconsidered the circumstances of the state of emergency and determines that the state of emergency continues to directly impact the ability of the members to meet safely in person.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY AS FOLLOWS:**

**Section 1** The above findings and recitals are true and correct and are incorporated herein in full by this reference.

**Section 2** Governor Gavin Newsom has proclaimed a state of emergency due to the global pandemic caused by the novel coronavirus (COVID-19), which remains active as of the adoption of this Resolution.

**Section 3** The Board of Commissioners must continue to hold regular and special meetings, pursuant to the Brown Act, during the proclaimed state of emergency.

**Section 4** As a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

**Section 5** The Board of Commissioners has reconsidered the circumstances of the state of emergency and determines that it continues to directly impact the ability of the members to meet safely in person.

**Section 6** This Resolution shall take effect upon adoption.

**Section 7** The Clerk of the Commission shall certify to the adoption of this Resolution.

The foregoing resolution was passed and adopted by the following vote of the Children and Families Commission of Orange County on November 3, 2021 to wit:

AYES Commissioners: \_\_\_\_\_

NOES Commissioner(s): \_\_\_\_\_

EXCUSED Commissioner(s): \_\_\_\_\_

ABSTAINED Commissioner(s): \_\_\_\_\_

\_\_\_\_\_  
CHAIR

STATE OF CALIFORNIA )  
 )  
COUNTY OF ORANGE )

I, ROBIN STIELER, Clerk of the Commission of Orange County, California, hereby certify that a copy of this document has been delivered to the Chair of the Commission and that the above and foregoing Resolution was duly and regularly adopted by the Children and Families Commission of Orange County.

**IN WITNESS WHEREOF**, I have hereto set my hand and seal.

\_\_\_\_\_  
Robin Stieler  
Clerk of the Commission, Children and Families Commission of  
Orange County, County of Orange, State of California

Resolution No: \_\_-21-C&FC

Agenda Date: November 3, 2021

Item No. \_\_



I certify that the foregoing is a true and correct copy of the Resolution adopted by the

ROBIN STIELER, Clerk of the Commission

By: \_\_\_\_\_  
Deputy