

A G E N D A

REGULAR MEETING FIRST 5 ORANGE COUNTY, CHILDREN & FAMILIES COMMISSION

Wednesday, February 1, 2023

Orange County Transportation Authority Conference Center
550 South Main Street
Orange, California

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Vice Chair

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Commissioner

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Commissioner

SUSAN MCCLINTIC
Commissioner

AN TRAN
Commissioner

President/CEO
Kimberly Goll

Commission Counsel
Cassie Trapesonian

Clerk of the Commission
Maria Lopez, Deputy

The First 5 Orange County, Children & Families Commission welcomes you to this meeting. This agenda contains a brief general description of each item to be considered. The Commission encourages your participation. Except as otherwise provided by law, no action shall be taken on any item not appearing in the agenda.

Members of the public can either attend the meeting in-person or participate via Zoom by clicking the link or calling in as described below:

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A G E N D A

Instructions for Public Comments: Members of the public may address the Commission regarding any item in person, via Zoom, or by submitting in written comments as outlined below. All speakers providing public comment in person or through Zoom will be recognized by the Chair at the time the agenda item is to be considered. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comments period at the close of the meeting. A speaker's comments shall be limited to three minutes.

1. In-Person Comment - Members of the public may attend the meeting in person and address the Commission regarding any item contained in the agenda. If you wish to speak on an agenda item, please complete a Speaker Form identifying the item(s) and deposit it in the Speaker Form Return box located next to the Clerk. Speaker Forms are available at the entrance of the Conference Center
2. Verbal Comment (Zoom) – Public Comment may also be made by member of the public participating via Zoom. When the item is called, use the “Raise Hand” feature in Zoom or dial *9 if participating by phone. Please wait to be called upon by staff.
3. Written Comment - Public comments may be submitted in writing by emailing them to First5OC@cfcoc.ocgov.com. The comments will be distributed to all of the Commissioners and read into the meeting record. If you wish to comment on a specific agenda item, please identify the item in your email. General public comments will be addressed during the general public comment item on the agenda. In order to ensure that staff has the ability to provide comments to the Commissioners in a timely manner, please submit your comments by 12:00 p.m. on January 31, 2023. Public comments will be made available to the public upon request.

Any member of the public requiring a reasonable accommodation to participate in this meeting should contact the Commission at least 48 hours prior to the meeting at First5OC@cfcoc.ocgov.com or (714) 834-2206.

All supporting documentation is available for public review in the office of the Clerk of the Board of Supervisors located in the County Administration North, 400 W. Civic Center Dr., 6th Floor, Santa Ana, California 92701 during regular business hours, 8:00 a.m. - 5:00 p.m., Monday through Friday.

9:00 A.M.

PLEDGE OF ALLEGIANCE

PRESENTATIONS: (Item 1)

1. Receive Presentation on Early Development Index

CONSENT CALENDAR: (Items 2 - 4)

All matters are approved by one motion unless pulled by a Commission Member for discussion or separate action. At this time, any member of the public may ask the Commission to be heard on any item on the Consent Calendar.

2. Adopt Resolution Authorizing Annual Membership Payment to the First 5 Association of California and Authorize Payments for Professional Association Memberships and Sponsorships
3. Receive Report on First 5 Orange County Action Plans
4. Receive Report on First 5 Orange County Equity Commitment

A G E N D A

REGULAR ITEMS: (Items 5 - 8)

At this time, members of the public may ask the Commission to be heard on the following items as those items are called.

5. Adopt Resolution Authorizing an Amendment to Agreement No. FCI-HCA-13 with the Orange County Health Care Agency for Home Visiting Services and Approve Release of a Request for Information for Community-Based Home Visiting Services
6. Approve Restructure of Technical Advisory Committee, Bylaws, and Policy
7. Receive Report and Provide Direction on Funding for Engaged Neighborhood Collaboratives
8. Receive Update on Revenue Projections and Implications for the Long-Term Financial Plan and Provide Direction to Staff on Next Steps

PRESIDENT/CEO REPORT: (Item 9)

9. Receive the President/Chief Executive Officers Report
 - a. First 5 OC Welcomes Two New Staff Members
 - b. Vital Village
 - c. Consultant Request for Qualifications Open for New Submissions
 - d. Doula Update
 - e. Governor's 2023-2024 Budget
 - f. Financial Highlights

PUBLIC & COMMISSION COMMENTS & ADJOURNMENT:

At this time members of the public may address the Commission on any matter not on the agenda but within the jurisdiction of the Commission. The Commission or Chair may limit the length of time each individual may have to address the Commission.

PUBLIC COMMENTS:

COMMISSION COMMENTS:

ADJOURNED:

NEXT MEETINGS:

April 5, 2023

Regular Meeting, 9:00 a.m.

Agenda Item1
Presentation
February 1, 2023

DATE: December 27, 2022

TO: First 5 Orange County

FROM: Kimberly Goll, President/CEO



ACTION: Receive Presentation on Early Development Index

First 5 Orange County recently completed data collection for the Early Development Index (EDI), gathering more than 24,000 records about children's readiness for kindergarten. Updated data and maps are available on First 5 Orange County's website. This item provides an update on the EDI, including current uses of the data and a summary of ways we and our partners are working to present it more equitably.

At the February Board meeting, Mike Anderson, Director of Early Learning and Engagement, will provide a brief introduction of the data. Board members will be invited to a gallery walk of posters illustrating the EDI and will be able to discuss with staff and consultants how we are leveraging the EDI data with our systems work, partnerships, and Engaged Neighborhoods. Our goal is to allow Board Members time to engage more deeply with the data, to discuss findings with experts, and to inspire other new and impactful ideas about the ways the data can be used.

ATTACHMENT:

1. EDI Presentation

CONTACT: Mike Anderson



Update on the Early Development Index

Early Developmental Index Data

- Population-level assessment that is extensively validated
- Administered at regular intervals, typically every three years
- Participation by 100% of OC School Districts with kindergarten population
- First 5 uses EDI for improving community resources and systems; assists partners in providing targeted support

New Cycle of Data Collection Complete

- Over 24,000 records collected in 2021/22 school year
- Updated data and maps available on website
- 1,134 teachers administer, completing checklists for each child



EDI Spotlight

EDI Spotlight

Physical Health & Well-Being

Physical Health & Well-Being measures whether students have the absence of disease or impairment, access to adequate and appropriate nutrition, and gross and fine motor skills. Necessary gross and fine motor abilities to complete common kindergarten and first grade tasks, including items such as controlling a pencil or turning pages in a book, without tearing them.

EDI in Action

- School district teams are providing parent education and easy to do "at home" activities to strengthen children's gross and fine motor skills.
- The Garden Grove Engaged Neighborhood Collaborative partners with the local HealthySteps clinic to provide referrals for families at the family resource centers in their two neighborhoods of focus: Magnolia Park and Buena Clinton.
- Detect and Connect OC mapped EDI data along with the location of pediatric practices to support a targeted outreach campaign to pediatricians promoting well-child visits and developmental screens.

Physical Health & Well-Being includes three subdomains, shown below. Orange County's children need the most support in gross and fine motor skills.

Physical Readiness For School Day*

Dresses appropriately for school activities; comes to school on time, well-fed and well-rested.

Physical Independence*

Takes care of personal needs; has an established hand preference; is well coordinated; and does not suck a thumb/ finger.

Gross & Fine Motor Skills

Has excellent ability to physically tackle the school day; and has excellent or good gross and fine motor skills.

*The "somewhat ready" category does not apply because the response options on the EDI for these sub-areas was yes/no.

For more information, visit first5oc.org

EDI Spotlight

Language & Cognitive Development

Language & Cognitive Development measures vocabulary size and a child's ability to name letters and recognize letter sounds within words. Cognitive skills involve the ways in which children perceive, organize, and analyze information.

EDI in Action

- The public libraries in Garden Grove have used EDI to help identify the activities they offer families in their toddler and preschool-age story time sessions to support children's literacy skill development.
- The Santa Ana Early Learning Initiative used the EDI in the planning process for their Playful Learning Landscapes project. They used the data to decide the neighborhoods where playground installations will be laid to support STEM skills development in parks and open spaces.

Language & Cognitive Development includes four subdomains, shown below. Orange County's children need the most support in advanced literacy skills and basic literacy skills.

Basic Numeracy Skills

Counts to 20 and recognizes shapes and numbers; compares numbers; sorts and classifies; uses one-to-one correspondence; and understands concepts of time.

Interest in Literacy/ Numeracy & Memory

Shows interest in books and reading as well as math and numbers; and has no difficulty remembering things.

Advanced Literacy Skills

Reads simple and complex words or sentences; writes voluntarily, writes simple words or sentences.

Basic Literacy Skills

Knows how to handle a book; identifies some letters and attaches sounds to some letters; shows awareness of rhyming words; knows the writing directions; and is able to write their own name.

Legend: Ready (green), Somewhat Ready (yellow), Not Ready (red)

For more information, visit first5oc.org



Examples of EDI Use

- **First 5** used data to demonstrate need for mental health funding
- **Start Well** uses data to determine where child care providers can support positive behavior
- **Anaheim's Learn Well** (our Engaged Neighborhood) uses the data with the Neighborhood Equity Index
- **Public Libraries in Garden Grove** use EDI to influence activities offered to families

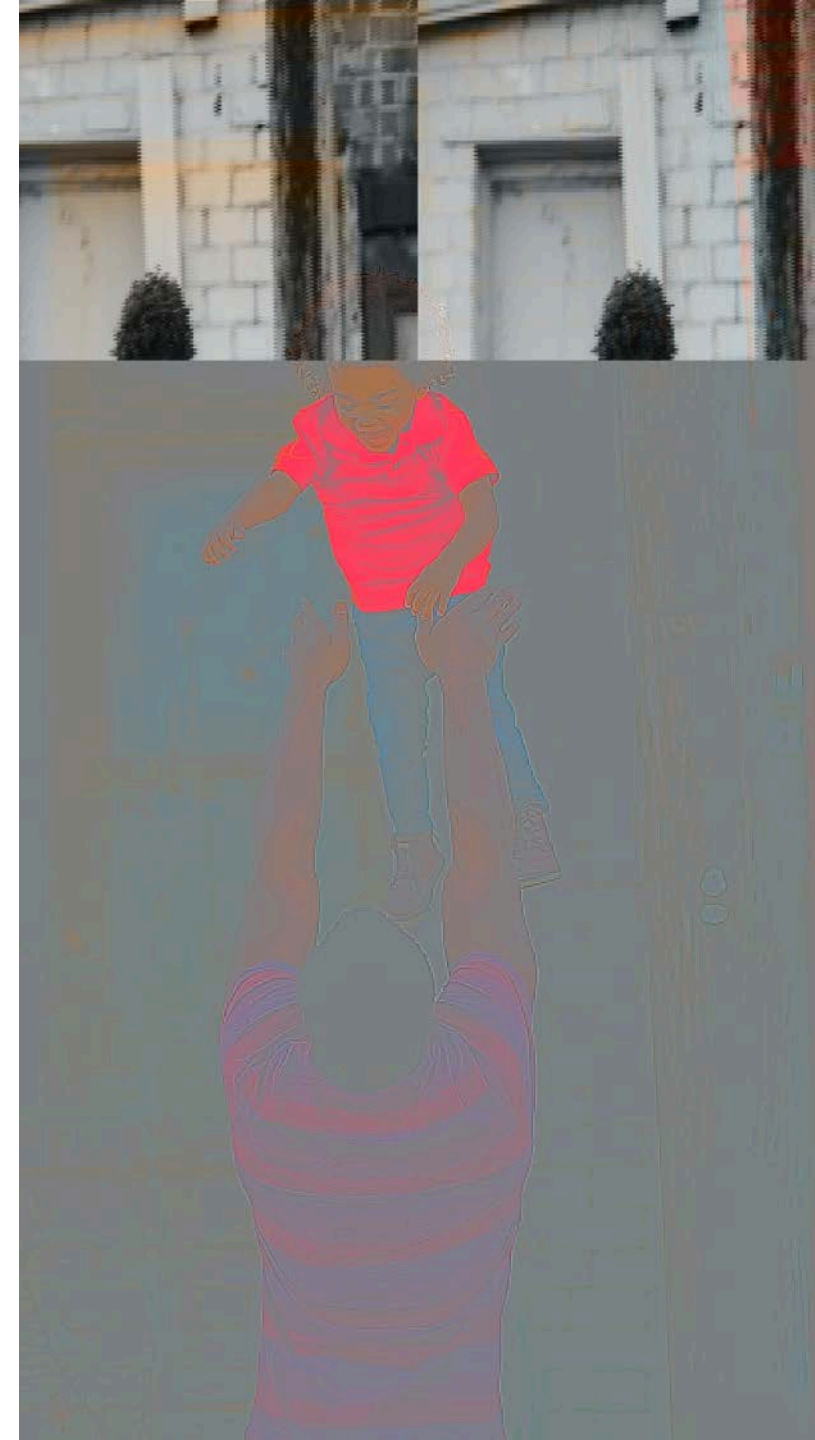


Equity and EDI Data

- **EDI Data Belongs to the Community**
 - Tool for partners, parents and others to use as a snapshot of how their kids are faring
 - Working with partners to own and share the data
- **EDI is Just One Set of Data**
 - Children and families are much more complex than a single data point

Promoting Equity

- Focus on incorporating partner and family voice
 - Sharing with Engaged Neighborhoods and families
 - Working with them to use data to address inequities



Gallery Walk

1. In what ways do these posters inspire new ways to use the EDI data?
2. Do you know of other places we should share the data with families, partners and providers?
3. How else do you see EDI informing our work?
4. How can the EDI inform and further our work/an area you're passionate about?

Thank You! Comments or questions?

Agenda Item 2
February 1, 2023

DATE: January 18, 2023

TO: First 5 Orange County

FROM: Kimberly Goll, President/CEO

ACTION: Adopt Resolution Authorizing Annual Membership Payment to the First 5 Association of California and Authorize Payments for Professional Association Memberships and Sponsorships

SUMMARY:

First 5 Orange County is a member of statewide and local organizations that support our vision that all children reach their full potential. This item requests approval to continue memberships and sponsorship with professional associations.

DISCUSSION:

First 5 Orange County is a member of professional organizations that require annual membership dues. Memberships in both state and local organizations offer opportunities for partnership development, professional learning, and networking. Following are brief descriptions of the membership organizations that enhance and support First 5 Orange County's work.

First 5 Association of California

The First 5 Association is a membership organization of the 58 First 5/Children and Families Commissions in California. Association members meet at least three times each year. Given the significant statewide focus on early childhood and as First 5 Orange County engages more extensively in systems work, membership with the First 5 Association provides an important, collective voice on young children's issues. The value of membership includes information sharing and communication among the county commissions, resources and assistance that promote the effective implementation of child development programs, and a statewide hub for initiatives and collaboration. Membership dues are based on the Department of Finance birth rate numbers. Payment of membership dues, not to exceed \$75,000, is recommended to support the coordinated structure to align shared goals, advocate in the policy space, and implement an impactful communications approach.

Additionally, the 58 First 5 Children and Families Commissions are divided into six regions throughout the state. Orange County is part of the southern California region, which is home to the majority of young children in the state. Members of the southern California region meet regularly throughout the year to collaborate on common issues and programs, and to collectively communicate the regional and statewide impact of First 5 investments. Approval to participate in the southern California regional meetings and to host one of the meetings is recommended.

Professional Associations

First 5 Orange County's Strategic Plan emphasizes the importance of building leaders in the community who believe that a focus on early childhood is imperative – not only for each child, but also for the region's economic vitality and quality of life. Cultivating strategic community

partnerships is an important strategy for developing a network of professional contacts and building committed leadership in the county.

One specific area to highlight is the continued effort to strengthen relationships with cities and businesses to co-create solutions to issues facing families. Joining chambers of commerce is one way to build these relationships.

The following memberships, sponsorships, and fees are recommended, consistent with prior years. A policy approved in May 2013 authorized the President/CEO to approve memberships within the funding authority of \$50,000, an amount previously established by the Commission. Memberships or sponsorships listed in the following table that are below \$50,000 will be paid using the President/CEO's authority but are included for informational purposes.

Organization	Membership Fee
First 5 Association of California	\$75,000
Orange County Community Indicators Report Sponsorship	\$7,500
Orange County Business Council	\$5,000
Orange County Grant Makers	\$5,000
Orange County Association for the Education of Young Children Sponsorship	\$5,000
Health Insurance Portability and Accountability Act Watchdog	\$3,500
Orange County Hispanic Chamber of Commerce	\$1,500
Orange County Forum	\$1,000
Santa Ana Chamber of Commerce	\$750
National Association for the Education of Young Children	\$260
Zero to Three	\$240
Government Financial Officers Association	\$180
California Society of Municipal Finance Officers	\$160
Orange County Public Affairs Association	\$200

STRATEGIC PLAN & FISCAL SUMMARY:

The recommended actions have been reviewed in relation to the Strategic Plan and are consistent with all goal areas. Funding for all memberships and sponsorships will be included in the Proposed Fiscal Year 2023/2024.

PRIOR COMMISSION ACTIONS:

- February 2022 – Adopted resolution authorizing payment for annual membership dues, professional association memberships, and regional meeting expenses.
- April 2021 – Adopted resolution authorizing payment for annual membership dues, professional association memberships, and regional meeting expenses.

RECOMMENDED ACTIONS:

1. Adopt resolution authorizing payment to the First 5 Association of California for annual membership dues in an amount not to exceed \$75,000.
2. Authorize funding for professional association memberships and sponsorships.
3. Approve the funding contribution as required to support regional meeting expenses and authorize payment by the Auditor-Controller upon approval by the President/CEO.

ATTACHMENTS:

1. Resolution

CONTACT: Michael Garcell

CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY

RESOLUTION NO. ____-23-C&FC

February 1, 2023

**A RESOLUTION OF THE CHILDREN AND FAMILIES
COMMISSION OF ORANGE COUNTY AUTHORIZING PAYMENT
TO FIRST 5 ASSOCIATION OF CALIFORNIA FOR ANNUAL
MEMBERSHIP DUES**

WHEREAS, in order to facilitate the creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early childhood development, the legislature adopted legislation set forth in the California Children and Families Act of 1998, Health and Safety Code Section 130100, *et seq.* (as amended, the “Act”) implementing the Children and Families First Initiative passed by the California electorate in November, 1998 and establishing the California Children and Families Commission and County Children and Families Commissions, including this Children and Families Commission of Orange County (“Commission”); and

WHEREAS, Commission adopted its Strategic Plan to define how funds authorized under the Act and allocated to the Commission should best be used to meet the critical needs of Orange County’s children prenatal to five years of age as codified in the Act; and

WHEREAS, Commission desires to participate and benefit from membership in First 5 Association of California (“First 5 Association”); and

WHEREAS, Membership dues for First 5 Association exceed the President/Chief Executive Officer’s funding authority to approve memberships; and

WHEREAS, Commission desires to benefit from the membership in the First 5 Association in furtherance of the purposes of the Act and the Strategic Plan; and

WHEREAS, Commission has reviewed the staff report for the February 1, 2023 Commission meeting relating to the benefits of First 5 Association membership and hereby finds and determines that the proposed membership is in furtherance of and consistent with the Commission’s Strategic Plan; and

WHEREAS, Commission desires to authorize the President/Chief Executive Officer, or designee, to fund the First 5 Association membership dues as described in the February 1, 2023 staff report for this Agenda Item;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY AS FOLLOWS:

Section 1 Commission finds and determines the foregoing Recitals are true and correct and are a substantive part of this Resolution.

Section 2 Commission authorizes the President/Chief Executive Officer, or designee, to fund First 5 Association membership dues as described in the February 1, 2023 staff report for this Agenda Item in the amounts and for the terms therein.

Section 3 Commission hereby approves First 5 Association membership dues set forth in the February 1, 2023 staff report for this Agenda Item.

Section 4 The President/Chief Executive Officer, or designee, is hereby authorized to execute First 5 Association membership payments on behalf of the Commission.

Section 5 In addition to the authorization of Section 2 above, the President/Chief Executive Officer, or designee, is hereby authorized, on behalf of the Commission, (i) to sign all documents necessary and appropriate to attain and maintain the professional association memberships, and (ii) to cause the issuance of warrants, and (iii) to administer the Commission's obligations, responsibilities, and duties to be performed under such memberships.

Section 7 The Clerk of the Commission shall certify to the adoption of this Resolution.

The foregoing resolution was passed and adopted by the following vote of the Children and Families Commission of Orange County on February 1, 2023 to wit:

AYES Commissioners: _____

NOES Commissioner(s): _____

EXCUSED Commissioner(s): _____

ABSTAINED Commissioner(s): _____

CHAIR

STATE OF CALIFORNIA)
)
COUNTY OF ORANGE)

I, ROBIN STIELER, Clerk of the Commission of Orange County, California, hereby certify that a copy of this document has been delivered to the Chair of the Commission and that the above and foregoing Resolution was duly and regularly adopted by the Children and Families Commission of Orange County.

IN WITNESS WHEREOF, I have hereto set my hand and seal.

ROBIN STIELER

Clerk of the Commission, Children and Families Commission of
Orange County, County of Orange, State of California

Resolution No: __-23-C&FC

Agenda Date: February 1, 2023

Item No. __



I certify that the foregoing is a true and correct copy of the
Resolution adopted by the

ROBIN STIELER, Clerk of the Commission

By: _____
Deputy

DATE: January 17, 2023

TO: First 5 Orange County

FROM: Kimberly Goll, President/CEO

ACTION: Receive Report on First 5 Orange County Action Plans

SUMMARY:

First 5 Orange County staff is undertaking a variety of work in each of the focus areas of the Strategic Plan. This agenda item provides the bi-monthly progress report on the Action Plans that have been developed to track progress on our goals and objectives.

DISCUSSION:

At the December meeting, we shared the Action Plan tool that staff and consultants are using to track the goals and activities needed to make progress on the Strategic Plan. Action Plans have been developed in the following focus areas:

- Well-child Visits and Screenings;
- Strengthening Families;
- Quality Infant and Toddler Child Care;
- Equitable Distribution of Resources; and
- Internal activities.

You may recall that the Action Plans define a primary goal and what success would look like if the goal was met. They also outline activities required to achieve the goal and a timeline for the work. This item is the standing agenda item to provide regular updates on the Action Plans.

Attachment 1 provides a high-level summary of the set of goals that have, or will have, an Action Plan. Attachment 1 is unchanged from the December agenda but is included to give you the “at a glance” view of Action Plan work.

Attachment 2 provides additional detail for each of the Action Plans that are underway, including accomplishments and challenges since our report in December. We welcome suggestions or input for how you would like to receive updates on the Action Plan work.

STRATEGIC PLAN & FISCAL SUMMARY:

This item is a report on progress toward First 5 Orange County’s Strategic Plan goals. There is no funding action proposed for this item.

RECOMMENDED ACTION:

Receive report on First 5 Orange County Action Plans.

ATTACHMENTS:

1. Summary of Action Plans
2. Report of Action Plan Accomplishments and Challenges

CONTACT: Lisa Burke

Summary of First 5 Orange County Strategic Plan Action Plans

Focus Area: Well-Child Visits & Screenings	Staff Lead	Status
1.1 Set & Track Community Targets for Well-Child Visits and Developmental Screens	Lisa Burke	On Track
1.2 Comprehensive Messaging & Outreach	Lisa Burke	On Track
1.3 Expand Healthy Steps	Sara Brown	On Track
1.4 Continuous Medi-Cal Eligibility or Redetermination	Lisa Burke	Not Started
1.5 Support Access and Utilization of Well-Child Visits	Lisa Burke	Not Started
Focus Area: Strengthen Families		
2.1 Integrate Plans of Safe Care into the Perinatal Health and Social Services Systems in OC	Sara Brown, Yvette Nunez	On Track
2.2 Support Home Visiting Collaborative	Sara Brown	On Track
2.3 Support Parents as Teachers (PAT) Implementation	Yvette Nunez	On Track
2.4 Support New Innovative Service Deployment for Prenatal to 5	Sara Brown, Anaiah Brown	On Track
2.5 Develop a Strategy for Homeless Prevention Services	Mike Anderson	On Track
2.6 Link DULCE to Home Visiting and Determine Sustainability Strategy	Sara Brown	On Track
2.7 Develop Long Term Prenatal Home Visiting Strategy	Anaiah Brown	On Track
2.8 Integrate Neighborhood Resource Network (NRN) into Home Visiting Program	Sara Brown	On Track
2.9 Analyze and Determine Renewal Strategy for HCA Home Visiting Programs	Sara Brown	On Track
Focus Area: Quality Infant & Toddler Child Care		
3.1 Four to Five Local Solutions with the Child Care Taskforce	Tiffany Alva	On Track
3.2 Child Care System Support	Tiffany Alva	On Track
3.3 IMPACT	Mike Anderson	Not Started
3.4 Streamline Child Care for Special Populations	TBD	Delayed
Focus Area: Equitable Distribution of Resources		
4.1 Refine and Continue the Strategy of Family Engagement	Mike Anderson	On Track
4.2 Support, Refine, and Grow Engaged Neighborhoods	Mike Anderson	On Track
4.3 Conduct a Father Engagement Landscape to Inform Recommendations for a Programmatic Strategy	Andrew Montejo	On Track
4.4 Empower Families to Advocate for Themselves and Their Children to Meet their Medical and Legal Needs	Andrew Montejo	On Track
4.5 Increase relevance and use of Early Development Index	Mike Anderson	On Track
Focus Area: Internal		
5.1 Protective Factors	Lisa Burke	On Track
5.2 Rollout of Updated Kid Builders	Lisa Burke	On Track

Focus Area: Well-Child Visits & Screenings

1.1 Set and Track Community Targets for Well-Child Visits and Developmental Screens

Accomplishments: Detect & Connect OC has agreed that part of its action plan is to set community targets. The Data Sharing & Technology Workgroup is scheduled to meet in early February. Their goal is to have established community targets by the end of March.

Challenges: Detect & Connect OC and its workgroups meet every other month, so it is taking time to determine a community target. An additional challenge may be how the metrics can be tracked from an equity perspective. We plan on discussing this during the next Detect & Connect OC meeting.

1.2 Comprehensive Messaging and Outreach

Accomplishments: The findings from the parent focus groups around well-child visits and developmental screenings have been reviewed by several Detect & Connect OC workgroups, and with our Engaged Neighborhoods. The findings will be shared with full Detect & Connect steering committee at their February meeting. There has also been progress with coordinating "Know Your Benefits" presentations to school districts and Engaged Neighborhoods. Community Health Initiative of Orange County (CHIOC) has updated this presentation based on the focus group feedback, and workshops are scheduled for this quarter.

Challenges: This item is on track but moving slowly. The response time in receiving feedback has been long in some instances, as is often the nature of collaborative work.

1.3 Expand Healthy Steps

Accomplishments: A recent focus has been working with the clinics to submit their performance metrics via our High Five data platform. All the clinics that First 5 OC is supporting with HealthySteps implementation are now submitting data to High Five.

Challenges: As reported previously, UCI is having difficulty filling their HealthySteps Specialist (LCSW required) position which is delaying their HealthySteps training. They are working to further develop the position description and determine if there are professional job sites that the position could be posted.

Attachment 2

Summary of Progress on Strategic Plan Action Plans

February 2023

1.4 Continuous MediCal Eligibility or Redetermination

Accomplishments (*Status unchanged from the December 2022 Progress Report*): This work has not yet started. During the pandemic, children's MediCal coverage was automatically renewed and families were not required to seek annual redetermination of their coverage as was traditionally required. We anticipate the need to communicate with families about the need to again seek annual redetermination.

1.5 Support Access and Utilization of Well-child Visits

Accomplishments (*Status unchanged from the December 2022 Progress Report*): Messaging around the need for well-child visits is important, but some families can't or don't go to well-child visits due to a variety of barriers. This work has not yet started, but we will develop a goal and actions in response to what we learned from parents in the focus groups that were conducted under item 1.1.

Focus Area: Strengthen Families

2.1 Integrate Plans of Safe Care into the Perinatal Health and Social Services Systems in OC

Accomplishments: Monthly meetings with perinatal health, social services systems and community partners have continued and the community/client-focused Plans of Safe Care information brochure is the final stages of revision. Discussions with the Hospital Association of Southern California to determine meeting dates and information sharing are in the works. Our continued participation in the Policy Academy of the National Center on Substance Abuse and Child Welfare will help inform the work of integrating Plans of Safe Care in the major birthing hospitals in Orange County.

Additionally, we are in the early stages of developing a collaborative opportunity for a group of graduate students from UCI interested in collating information from other states around Plans of Safe Care implementation and providing a final report with recommendations for Orange County.

2.2 Support Home Visiting Collaborative

Accomplishments: The Collaborative has reviewed the training participation and evaluation results, updated a home visiting services inventory and decision tool, and endorsed piloting the decision tool from January–June 2023 while a long-term solution is explored. The Collaborative has also edited the service expectations document. The group is scheduled to meet in early February to discuss the infrastructure for what a lead organization would look like.

Challenges: While Collaborative partners have shown their commitment to ongoing conversation and collaboration, they are also beholden to contracting requirements and, in some cases, have expressed concerns about the referral pathway recommendation process. In some cases, partners may need share draft documents with their Compliance departments. We're also facing challenges with partners entering the conversation at different stages in the planning, and therefore having different understandings of the work at hand. As such, we need to continue to dedicate time to level-setting and ensuring shared understanding.

2.3 Support Parents as Teachers (PAT) Implementation

Accomplishments: First quarter data submissions demonstrate that providers are complying and/or making progress toward compliance across reportable essential PAT model requirements. The team of First 5 staff and consultants managing this work have been able to plan an alternating schedule of meetings with the PAT National Center to address direct provider technical assistance needs as well as to inform administrative and network support by First 5 OC. We are also conducting individual meetings with each PAT provider agency.

Attachment 2

Summary of Progress on Strategic Plan Action Plans

February 2023

Challenges: We continue to await updates to the national database that will allow the extraction of data across the full breadth of model-essential requirements.

2.4 Support New Innovative Service Deployment for Prenatal to 5

Accomplishments: 1) Vital Village – In December, First 5 OC successfully piloted the first Vital Village, a community outreach and resource event. In January 2023, another successful Vital Village event was hosted with participants from the first cohort. 2) Conversations surrounding doula training have been progressing; we expect to release a Request for Proposals for a doula training vendor in January 2023.

Challenges: We anticipated the launch of the initial Doula Training Application and Platform on January 13, 2023 but delayed this effort after reviewing First 5 OC's procurement policies, procedures, and practices. Our current plan is to conduct a solicitation process for the selection of a doula training vendor, which will push back our outreach to doulas to apply to receive training. We believe the change in the timeline will support our goal of centering equity in this effort.

2.5 Develop a Strategy for Homeless Prevention Services

Accomplishments: The First 5 OC Board extended the term and funding for the Family Solutions Collaborative for Housing Navigation and Diversion services through June 30, 2024.

Challenges: Due to data issues, the Evaluation Report was delayed until December 2022. It has now been received and staff is reviewing the document.

2.6 Link DULCE to Home Visiting and Determine Sustainability Strategy

Accomplishments: In December, HMA facilitated a meeting between CalOptima, First 5 and CHOC to: 1) provide an orientation and overview of the DULCE model to improve pediatric primary care; 2) share results from the three-year pilot of DULCE at three CHOC clinics; and 3) begin to explore how First 5 OC, CHOC, and CalOptima can partner to support long-term sustainability. CalOptima was receptive to the program design and outcomes and encouraged continued discussion and exploration of the CalAIM Community Health Worker benefit.

A F5 consultant, Hospital Association of Southern California and the DULCE program team are working to finalize a training plan for DULCE Family Specialists to customize and utilize an adapted version of the Bridges Screening Tool to assess when a family could benefit from a referral into home visiting services. Additionally, the DULCE Program Manager and First 5 consultant are planning and coordinating dates for a "Meet and Greet" between the DULCE Family Specialists and the home visiting programs to establish a better understanding of each program and

Attachment 2

Summary of Progress on Strategic Plan Action Plans

February 2023

encourage stronger referral pathways between the respective agencies. This training and Meet and Greet is scheduled to occur in Q3.

Challenges: There may be challenges in the payment structure for the Community Health Worker benefit to be a viable option for CHOC to pursue, which we will continue to learn more about in the months ahead.

2.7 Develop Long-term Prenatal Home Visiting Strategy

Accomplishments: We are continuing to coordinate and communicate regarding planning and renewal efforts for prenatal home visiting services, including discussion with MOMS Orange County as they explore new opportunities.

2.8 Integrate Neighborhood Resource Network (NRN) into Home Visiting Program

Accomplishments: First 5 staff developed a planning tool for home visiting providers and the HUB agency to populate with their primary responsibilities and the time dedicated to each. This tool will be used for program planning to help staff better understand the resources needed to operate the program in the next fiscal year.

Challenges: As the planning process continues, there is a lot of information to synthesize and therefore this activity is behind the originally planned completion date. Planning does continue to move forward as staff works to align this program goal.

2.9 Analyze and Determine Renewal Strategy for HCA Home Visiting Programs

Accomplishments: Health Management Associates is currently working with Orange County's home visitation leaders to develop a coordinated Home Visitation referral program/system. Health Care Agency and Social Services Agency are actively involved in the Home Visitation Collaborative.

Focus Area: Quality Infant & Toddler Child Care

3.1 Four to Five Local Solutions with the Child Care Taskforce

Accomplishments: The Child Care Task Force work groups have continued to meet and are scheduled to meet again in late February 2023. The facilitators are currently developing agendas and materials for the upcoming meetings. We have also developed a newsletter to be distributed quarterly to support communications across the Task Force. The first newsletter was sent in December and we received positive feedback on the format and content being shared.

Challenges: Scheduling meetings to ensure that the large amount of subgroup members can attend and participate in these meetings has been a challenge. We have followed up individually with the subgroup members to allow them to provide feedback on the subjects talked about at the meetings. While this is time consuming, it is extremely important to make sure they are engaged and have a voice about the proposed local solutions for Child Care.

3.2 Child Care System Support

Accomplishments: The Child Care System Support collaborative has continued to meet and identify possible solutions to issues that have been raised. The group will discuss proposed priorities and actions at its next meeting, scheduled for February 2, 2023.

Challenges: This collaborative has been focused on more granular issues, and not looking at the issue of child care with a systems perspective. Sharing the landscape that includes information on funding, stakeholders, and how they're connected has been helpful in shifting this conversation.

3.3 IMPACT

Accomplishments (*Status unchanged from the December 2022 Progress Report*): This action plan is not yet started. As First 5 California anticipates another round of IMPACT funding, staff attended a listening session where a new Request for Funding Authority (RFA) was discussed. A full RFA is anticipated to be released in February of 2023. When released, First 5 OC staff will assess whether this project aligns with our strategic plan, current priorities, and recommend to the Board whether or not it makes sense to apply for the new grant funding.

Attachment 2
Summary of Progress on Strategic Plan Action Plans
February 2023

3.4 Streamline Child Care for Special Populations

(Status unchanged from the December 2022 Progress Report) This Action Plan is delayed. Initial work related to special populations and child care was begun by an intern, Jocelyne Saldana, who is no longer at First 5 OC. Subsequently, we have not yet assigned staff to lead this work or pulled a team together to flesh out an Action Plan. We know it is an important area of work, and we are keeping it on the matrix as a placeholder while we consider which populations to focus on, and how to integrate special populations into our other child care efforts.

Focus Area: Equitable Distribution of Resources

4.1 Refine and Continue the Strategy of Family Engagement

Accomplishments: Family Ambassadors are meeting as a group during the odd-numbered months and meeting with their committees during the even-numbered months. They are working on a process to recruit additional Family Ambassadors and are analyzing EDI data and creating a model for mentorship. During the past two months, Family Ambassadors have supported First 5's work by recruiting parents for focus groups. Additionally, two of First 5's Family Ambassadors are liaisons to the Help Me Grow Parent Advisory Committee.

4.2 Support, refine, and grow Engaged Neighborhoods

Accomplishments: Leadership from the Engaged Neighborhoods (EN) reviewed and approved the Theory of Change, and we are getting close to finalizing a long term vision for the initiative. The ENs' recently-created Sustainability Plans are being used as a launching point for "Impact Plans." Each EN is creating their own Impact Plan which will inform future Scopes of Work and funding. An Impact Plan work session has been completed with Santa Ana (SAELI). Work sessions have been scheduled with the other three engaged neighborhoods. An update on the Engaged Neighborhoods is on the February Board agenda.

Using EDI and other data, we have identified communities that may be well positioned to become future Engaged Neighborhoods: Stanton, Westminster, and South Orange County. Tiered support reports, allowing us to identify updated areas of need in Orange County, have also been drafted and shared with F5 leadership.

Challenges: Scheduling meetings and getting multiple calendars internally/externally aligned has been a challenge. The holiday break, vacations, and illness have all been factors.

4.3 Conduct a Father Engagement Landscape to Inform Recommendations for a Programmatic Strategy

Accomplishments: The collaborative finalized its name: OC Fatherhood Coalition. The Coalition is now working on finalizing a shared vision and developing activities for fatherhood engagement. Over the next two quarters, we will develop a recommendation for First 5 investment in fatherhood engagement work. In addition to the Coalition work, staff is working on updating the bedside screening tool that is used in the birth hospitals. We want to include questions on the screening tool related to father involvement and needs, and to funnel referrals to the Coalition.

Challenges: As with all new coalitions, they take time to build a good foundation.

Attachment 2
Summary of Progress on Strategic Plan Action Plans
February 2023

4.4 Empower Families to Advocate for Themselves and Their Children to Meet Their Medical and Legal Needs

Accomplishments: The national handbook that we participated in creating was completed (for the Medical Legal Partnership Boston project). We are currently editing the national version to create an Orange County Handbook/Guide which focuses on local resources. We have hosted three Legal Problem Solving Network meetings in Orange County, and added new partners including the County of Orange Child Support Services and Catholic Charities.

Challenges: The three topic areas (education, immigration, and family law) are very different from one another. This makes it difficult for our experts to remain interested in attending every meeting. We have reorganized our meetings to make the best of our meeting time together.

4.5 Increase Relevance and Use of Early Development Index

Accomplishments: We have been working to engage a range of First 5 OC partners and audiences with the updated Early Development Index (EDI) data. Since the last progress update, we created and distributed one-page summaries for each of the 25 school districts that collected Early Development Index (EDI) data. We have been working with UCLA on a research project related to the EDI and English Language Learners and have secured seven of the school districts to assist with research study. We shared updated EDI information at an all staff and consultant meeting and held fruitful roundtable discussions about new and innovative ways to use EDI data with programs, partners, parents, and providers. We also presented EDI data to each Engaged Neighborhood collaborative and received excellent ideas for further use of the data within their communities including ideas for overlays with other data sources. We are developing a series of one-page “EDI Spotlights” to break down the EDI domains into smaller, more digestible material and have begun to share these on our website and social media. Finally, we will hold a gallery walk with First 5 OC Board members at the February Board meeting to showcase the variety of ways we are using the EDI and to seek Board members ideas about additional ways to use the data to make impact.

Challenges: EDI data permeates all of First 5’s work along with many of our partners. We need to develop a way to warehouse and track all that’s being done around EDI.

Focus Area: Internal

5.1 Protective Factors

Accomplishments: The Protective Factors work group continues to meet. Staff from the Center for the Study of Social Policy presented examples of ways the Protective Factors have been used in other locales. We followed up with an Orange County survey to get a sense of what organizations are using Protective Factors locally, and how. At the next work group meeting, we will next discuss how to move forward with incorporating Protective Factors in First 5's Strategic Plan and ongoing work. There have been training opportunities identified and the group will discuss how to utilize these in the coming year as staff have bandwidth.

5.2 Update and Invigorate Kid Builders

Accomplishments: Over the past two months, we completed the update of the Kid Builder activities text, incorporating input from the parent focus groups. The design team and website programmer are now completing the graphics for each activity, including some animation, and building the website out with the updated text and graphics. We are on track to launch the new Kid Builders webpage in February, with a media event planned for April (coordinated with the April Board meeting); we are currently working on a comprehensive plan to rollout Kid Builders, and then to maintain community engagement throughout the year. In addition, we are working on scheduling focus groups with families that have children with special needs, to ensure the activities can be done (modified if needed) by children with a wide range of abilities. These focus groups will take place in January and February.

Agenda Item 4
February 1, 2023**DATE:** January 23, 2023**TO:** First 5 Orange County**FROM:** Kimberly Goll, President/CEO**ACTION:** Receive Report on First 5 Orange County Equity Commitment

SUMMARY:

This item provides an update on the development of a First 5 Orange County Equity Commitment that reflects family voices as well as Board member, staff, and stakeholder input.

DISCUSSION:

First 5 OC staff and consultants met throughout 2021 to discuss advancing equity through self-reflection and organizational policy and practice change. One outcome of this effort was the development of an Equity Commitment workgroup to develop a clear vision for how equity is informing First 5 OC's current work and how a commitment to equity would guide our work in the future.

The Equity Commitment workgroup was formed in January 2022 and met monthly throughout the year. It is comprised of three staff members, three consultants, and two Family Ambassadors. The workgroup spent the first half of 2022 discussing the purpose of an Equity Commitment and defining a process to draft and refine it. Three parent focus groups were held throughout the county in fall of 2022, and a draft Equity Commitment was developed in December incorporating parent feedback.

The Equity Commitment workgroup is currently focusing on gathering additional stakeholder feedback on the draft Equity Commitment to inform its completion, which is targeted for April 2023. Stakeholder feedback will include the Engaged Neighborhoods, school district partners, Family Ambassadors, coalitions and collaboratives that First 5 OC is engaged with, and First 5 OC Board members, staff, and consultants.

The draft Equity Commitment (Attachment 1) opens with an introduction that establishes why equity is foundational to every piece of our work in service of children, families, and communities. It goes on to describe the values that drive us (partnering with communities, promoting equity, fostering diversity and a sense of belonging, and using data) and shows how equity is currently guiding specific areas of focus. The Commitment concludes with a description of how we are going to hold ourselves accountable to this Equity Commitment.

Next Steps

This is an evolving document. We look forward to the Board's review and input at this initial draft stage and anticipate bringing a future iteration to the Board after we receive additional community input.

STRATEGIC PLAN & FISCAL SUMMARY:

The recommended action presented in this staff report has been reviewed in relation to the Strategic Plan and is consistent with applicable goals.

PRIOR COMMISSION ACTION:

- April 2022 – Receive Update on Development of an Equity Commitment for first 5 Orange County

RECOMMENDED ACTION:

Receive report on First 5 Orange County Equity Commitment.

ATTACHMENTS:

1. Draft Equity Commitment

CONTACT:

Mike Anderson



First 5 Orange County's Ongoing Commitment to Equity: Helping all children reach their full potential

Introduction:

First 5 Orange County is committed to promoting equity and ensuring that all children in our community have an equal opportunity to reach their full potential and thrive. We believe that every child deserves the support and resources they need to succeed, regardless of their background or circumstance.

To achieve this, we are committed to engaging with parents and families to ensure that their voices are heard and their perspectives are included in our decision-making processes. We believe that parents and families are the experts on their own children and are essential partners in promoting the healthy development of our community's children. We will continue to partner with and support service providers and other early childhood system partners as they are fundamental in providing services and supports directly to families.

First 5 Orange County is uniquely positioned to support equity in our many roles including as a partner, funder, convener, service provider and policy advocates. We call on our partners, stakeholders, and community members to join us in this commitment to promoting equity and ensuring that all children have the opportunities they need to succeed. Together, we can create a brighter future for all the children in Orange County.

Grounding Values:

Partnering with Communities - We believe that in order to responsibly support families and children, organizations and institutions need to listen to and partner with families in meaningful ways to create systems that work for them and their children.

Promoting Equity - We are committed to ensuring that every child has an equal opportunity to succeed, regardless of their race, zip code, income level, ability, or any other personal characteristic. We believe that every child deserves the support and resources they need to reach their full potential and thrive, and we will work to eliminate any barriers that may prevent them from doing so. We are committed to promoting equity and ensuring that all children have the opportunities they need to succeed.

Fostering Diversity and Belonging - We believe that Orange County is a better place because of the vast diversity in race, ethnicity, culture, ability and life experiences of its residents. We believe that children and families should feel a strong sense of belonging to their community, however they choose to define it.

Using Data - We are also committed to using data, such as our Early Development Index data, to inform our work and identify areas where disparities and inequities exist. This data allows us to understand the specific challenges and needs of our community and to develop targeted strategies and interventions to address them to help us also target our investments.



The Work

Since our inception more than 20 years ago, First 5 Orange County has become a leading convener and collaborator, as well as a valued capacity builder and funder of best practices with an emphasis on elevating equity. In these roles, we offer the community deep expertise on the importance of early childhood in human development and the conditions that children and families need to thrive.

Here are some examples in how First 5 Orange County's work has shifted with our focus on equity:

We **invest our resources differently**, shifting our focus from providing general support to individual families to targeting our investments and resources towards addressing specific disparities and inequities in our community.

We **champion parent experience** through the work with our [Family Ambassadors](#) which empowers parents and families to share their experiences and perspectives with our organization.

We **lift up and listen to families** through use of focus groups that is expanding. This also includes other forms of community engagement and conversations to better understand the needs and challenges faced by families in our community, and to develop targeted interventions to address them.

We **shift our language** away from talking about children and families as vulnerable and at risk, we are working to address systemic barriers that get in the way of children and families wellbeing

We **use data and metrics**, such as the Equity Ratio, **to more effectively compare and evaluate the outcomes** of our interventions across different racial and ethnic groups.

We **work with** [Engaged Neighborhoods](#) **and other community partners to develop and implement strategies** that promote equity and support the healthy development of all children in our community.

Accountability

To promote equity and ensure that all children in our community have an equal opportunity to succeed, First 5 Orange County is committed to the following next steps:

1. Continuing to partner with parents and families to ensure that their voices are heard and included in our decision-making processes. This is done through a relationship centered approach so staff can fully partner with parents and community.
2. Using data to inform our work and identify disparities and inequities. Developing targeted strategies and interventions to address identified disparities and inequities.



3. Continuing to learn and grow as an organization, staying up to date on best practices and emerging research in the field of early childhood development and equity.

DRAFT

Agenda Item 5
February 1, 2023

DATE: December 21, 2022

TO: First 5 Orange County

FROM: Kimberly Goll, President/CEO

ACTION: Adopt Resolution Authorizing an Amendment to Agreement No. FCI-HCA-13 with the Orange County Health Care Agency for Home Visiting Services and Approve Release of a Request for Information for Community-Based Home Visiting Services

SUMMARY:

First 5 Orange County is investigating ways to enhance home visiting services both through community planning and design efforts known as the Home Visiting Countywide Collaborative and now through examining First 5 OC investments. This agenda item outlines our approach for diversifying our investments to better meet the needs of Orange County families and includes a request for continued funding for the Orange County Health Care Agency (HCA).

DISCUSSION:

One of the conditions identified in First 5 Orange County's Strategic Plan to support children reaching their full potential is a nurturing, safe, and stable home. High-quality, evidence-based home visiting programs are a critical component of the Prenatal to 3 system of care that supports a child's development and their family throughout the child's first years of life. First 5 OC has long been a financial supporter of home visiting for prevention and early intervention. For more than a year, we have also participated in the development, funding, and goal setting of the Home Visiting Countywide Collaborative which is working to improve system outcomes for the county's home visiting programs.

At the December Commission meeting, we presented a landscape analysis of existing home visiting models and providers. Key learnings from that presentation are: 1) there remains a gap between the amount of home visiting services available and the number of families that could benefit from the service; and 2) the home visiting system would benefit from greater coordination of entry and referral systems.

As an investor, First 5 OC remains committed to working with our system partners to build that more coordinated system of entry and referral. In the meantime, we need to determine our funding strategy because our current agreements with three community partners are set to terminate on June 30, 2023. Staff recommends a two-part strategy.

1. Agreement with Orange County Health Care Agency

The first action is to amend the existing agreement with Orange County Health Care Agency (HCA) for one year. HCA is the only entity in the county that is trained to provide the Nurse Family Partnership evidence-based model. This model provides intensive prenatal and postnatal home visiting to low-income, first-time mothers. It has proven, significant outcomes in health prevention practices, parenting skills and other long-term benefits for the entire family. This model also uses

specialized public health nurses that provide the home visiting services for these populations. We believe it is critical for these services to remain in place. We will negotiate a scope of work with HCA including their continued commitment to the following:

- Active participation in the Home Visiting Countywide Collaborative (HVC) by HCA staff and/or leadership
- Co-development of outreach and communication strategies to expand awareness in under-resourced communities (developed in collaboration with community members and HVC partners)
- Active participation in workgroups and trainings that develop through the HVC
- Active participation in the development of service-level agreements (with HVC partners) to increase the effectiveness and efficiency of referrals to home visiting programs based on client needs
- Leveraging HVC's support and assistance to identify state and county funding streams to support the most effective use of home visiting programs to meet the needs of Orange County residents

2. Request for Information from Community-based Home Visiting Providers

The second action that staff recommends is the release of a Request for Information (RFI) to solicit interest, readiness, and capabilities from community-based providers around family support services including home visiting. There is a growing recognition of home visiting as a validated and evidenced-based approach to improve health outcomes and prevention strategies. New funding streams appear to support this critical strategy. For example:

- The county's draft for the Family First Prevention Services Act (FFPSA) plan includes several home visiting models as an intervention likely to be included
- First 5 OC and other early childhood advocates have been working to highlight the importance of home visiting as a component of a well-developed Mental Health Services Act (MHSA) strategy for early intervention and prevention activities
- The state may have even more opportunities to expand the California Home Visiting program (funded in part by the Federal Maternal, Infant and Early Childhood Home Visiting (MIECHV) program which was recently reauthorized through a bi-partisan vote in December 2022)
- The emerging focus areas of maternal and infant child health that are embedded in the CalAIM implementation will also provide opportunities to align efforts around home visiting

With this momentum and what we have learned about the gaps that exist between what is available and what is needed, we believe that investing in a better understanding of the "supply side" of home visiting is critical.

Staff recommends using an RFI to allow for flexibility in the process and to emphasize learning from the community prior to any contracting actions. An RFI approach places less focus on the contract funding available and instead focuses on what resources exist in the community to leverage. The release of an RFI will allow agencies to identify their strengths and organizational readiness to meet the community's needs. We will gather information on existing resources and/or organizations' interest in the following areas.

- Prenatal to 3 resources grounded in strengthening parenting and early relational health supports that the agency has in place or has access to, to help with outreach and enrollment into home visiting services
- Populations within the Prenatal to 3 age group the agency has access to that could benefit from home visiting or other supports

- Evidence-based home visiting models the agency's staff are currently trained in and current capacity
- Evidence-based models for which the agency would be interested in receiving training
- Information on practices/navigation related to mitigating maternal and early childhood health disparities for under-resourced populations
- Information on other current culturally and socially responsive practices that may meet identified needs of families in Orange County
- Information on geographic ability for service
- Information on current capacity to receive referrals, conduct outreach, and then report on families engaged in service

Next Steps

If the Board approves the direction outlined above, staff will work with Orange County Health Care Agency to amend the Agreement No. FCI-HCA-13 for the provision of home visiting services using the Nurse Family Partnership model, as well as their participation in the Home Visiting Countywide Collaborative.

Additionally, staff will work to release an RFI for home visiting services by community-based providers on February 3, 2023, with submittals due March 3, 2023. Staff will report back to the Board in April with a summary of responses. Staff anticipates that the RFI responses will inform contracting actions for both direct services starting July 1, 2023 and additional opportunities for training and service expansion in the months that follow.

PRIOR COMMISSION ACTIONS:

- December 2022 – Presentation by First 5/Health Management Associates indicating the work of the Home Visiting Coalition to date, the understanding of the current Orange County Home Visiting landscape and First 5's intentions to address the gap in services/number of families projected to benefit from home visiting services
- June 2022 – Funding for HMA to continue supporting HVC facilitation
- December 2021 – Presentation on Home Visiting Collaborative launch.
- February 2020 – Authorized agreements with designated organizations to provide Prenatal to 3 services

STRATEGIC PLAN & FISCAL SUMMARY:

The recommended actions have been reviewed in relation to the Strategic Plan and align with the Get Involved Early, Elevate Equity, Empower Champions, and Align Systems of Care strategies. Funding for this request will be added to the FY 2023-2024 budget.

RECOMMENDED ACTIONS:

1. Adopt resolution (Attachment 1) authorizing the President/CEO, or designee, and Commission Counsel to prepare and negotiate the First Amendment to Agreement No. FCI-HCA-13 with Health Care Agency of Orange County for Home Visiting services, to add \$1,500,000 for a total, four-year maximum obligation of \$6,557,670 for the term July 1, 2020 to June 30, 2024.
2. Approve release of the Request for Information for Family Support Services

ATTACHMENTS:

1. Resolution
2. Request for Information for Family Support Services

CONTACT: Sara Brown

CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY

RESOLUTION NO. ____-23-C&FC

February 1, 2023

A RESOLUTION OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY DIRECTING THE PRESIDENT/CEO AND COMMISSION COUNSEL TO PREPARE AND NEGOTIATE THE FIRST AMENDMENT TO AGREEMENT NO. FCI-HCA-12 WITH THE COUNTY OF ORANGE FOR CALWORKS HOME VISITING PROGRAM SERVICES; AND AUTHORIZING APPROVAL AND EXECUTION OF SUCH AMENDMENT ON BEHALF OF THE COMMISSION

WHEREAS, in order to facilitate the creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early childhood development, the legislature adopted legislation set forth in the California Children and Families Act of 1998, Health and Safety Code Section 130100, *et seq.* (as amended, the “Act”) implementing the Children and Families First Initiative passed by the California electorate in November, 1998 and establishing the California Children and Families Commission and County Children and Families Commissions, including this Children and Families Commission of Orange County (“Commission”); and

WHEREAS, Commission adopted its Strategic Plan to define how funds authorized under the Act and allocated to the Commission should best be used to meet the critical needs of Orange County’s children prenatal to five years of age as codified in the Act; and

WHEREAS, Commission previously entered into Agreement No. FCI-HCA-12 (hereinafter referred to as the “Agreement”) with the County of Orange (hereinafter referred to as “Contractor”), which was subsequently amended, for CalWORKS Home Visiting Program (HVP) Services;

WHEREAS, the Commission desires to enter into the First Amendment to the Agreement (“Amendment”) with Contractor for the terms and in the amounts as specified in the February 1, 2023 staff report for this Agenda Item; and

WHEREAS, Commission desires to enter into the Amendment with Contractor in furtherance of the purposes of the Act and the Strategic Plan on the terms and conditions set forth in the applicable Amendment; and

WHEREAS, Commission has reviewed the staff report for the February 1, 2023 Commission meeting relating to the scopes of services to be provided and hereby finds and determines that the proposed Amendment is in furtherance of and consistent with the Commission’s Strategic Plan; and

WHEREAS, Commission desires to authorize the Commission Chair and Commission Clerk to execute the Amendment with the Contractor in the amount and for the terms as specified in the February 1, 2023 staff report for this Agenda Item;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY AS FOLLOWS:

Section 1 Commission finds and determines the foregoing Recitals are true and correct and are a substantive part of this Resolution.

Section 2 Commission authorizes the President/CEO, or designee, and Commission Counsel to prepare and negotiate the Amendment with the Contractor to in the amounts and for the terms consistent with the February 1, 2023 staff report and scope of services referenced therein.

Section 3 The form of the Amendment with the Contractor shall be reviewed and approved by the President/CEO, or designee, and Commission Counsel. The approval by the President/CEO, or designee, of the Amendment shall be conclusively evidenced by the execution of such Amendment by the Commission Chair and delivery thereof to the Commission Clerk.

Section 4 Commission hereby approves the Amendment with Contractor in the amounts and for the terms as specified in the February 1, 2023 staff report for this Agenda Item.

Section 5 The Commission Chair and the Clerk of the Commission are hereby authorized to execute and attest, respectively, the Amendment on behalf of the Commission.

Section 6 A copy of the Amendment when executed by the Commission Chair and attested by the Clerk of the Commission shall be appended hereto as a part of Exhibit A to this Resolution. Exhibit A is hereby fully incorporated as a part of this Resolution by this reference and made a part hereof. The final executed Amendment shall be placed on file in the office of the Clerk of the Commission.

Section 7 In addition to the authorization of Section 2 above, the President/CEO, or designee, is hereby authorized, on behalf of the Commission, (i) to sign all documents necessary and appropriate to carry out and implement the Amendment(s); (ii) to cause the issuance of warrants; (iii) to administer the Commission's obligations, responsibilities, and duties to be performed under such Amendment(s); and (iv) during the term thereof to provide waivers, administrative interpretations, and minor modifications of the provisions of such Amendment(s) in the furtherance thereof.

Section 8 The Clerk of the Commission shall certify to the adoption of this Resolution.

The foregoing resolution was passed and adopted by the following vote of the Children and Families Commission of Orange County on February 1, 2023 to wit:

AYES Commissioners: _____

NOES Commissioner(s): _____

EXCUSED Commissioner(s): _____

ABSTAINED Commissioner(s): _____

CHAIR

STATE OF CALIFORNIA)
)
COUNTY OF ORANGE)

I, ROBIN STIELER, Clerk of the Commission of Orange County, California, hereby certify that a copy of this document has been delivered to the Chair of the Commission and that the above and foregoing Resolution was duly and regularly adopted by the Children and Families Commission of Orange County.

IN WITNESS WHEREOF, I have hereto set my hand and seal.

ROBIN STIELER
Clerk of the Commission, Children and Families
Commission of Orange County, County of Orange,
State of California

Resolution No: __-23-C&FC

Agenda Date: February 1, 2023

Item No. __



I certify that the foregoing is a true and correct copy of the Resolution adopted by the

ROBIN STIELER, Clerk of the Commission

By: _____
Deputy

EXHIBIT A TO RESOLUTION OF COMMISSION

(Attach copy(ies) of final executed Amendment)



Request for Information

Home Visiting and Prenatal to Three Services



February 3, 2023

I. GENERAL INFORMATION

A. Description of First 5 Orange County, Children and Families Commission

The California legislature adopted the California Children and Families Act of 1998, Health and Safety Code Section 130100, et seq. implementing the Children and Families First Initiative passed by the California electorate in November 1998 and establishing the California Children and Families Commission and County Children and Families Commissions.

The Children and Families Commission of Orange County (hereinafter referred to as “First 5 Orange County”) is responsible for allocating public funding to improve health and educational outcomes for children. Each county commission is required to develop a strategic plan to establish local priorities to be funded. For more information regarding First 5 Orange County’s Strategic Plan, please refer to the following link on First 5 Orange County’s website: <https://first5oc.org/>. First 5 Orange County is committed to creating a diverse, equitable, and inclusive working environment and integrating these principles in all our work.

B. Background

One of the conditions identified in First 5 Orange County’s Strategic Plan that will support children reaching their full potential is a nurturing, safe, and stable home. High-quality evidence-based home visiting programs (EB HVPs) are a critical component of the Prenatal to 3 system of care that supports both a child’s development and families throughout the child’s first years of life. All families benefit from connections both prenatally and postnatally, with home visiting being one type of intervention. Home visitors work with families to identify their needs and concerns and help them develop effective strategies for coping with these issues. High-quality home visiting programs can improve outcomes for children and families, particularly those that face added challenges such as maternal depression, a lack of social and financial supports and effects of other social disparities.

First 5 Orange County has been a long-term investor and systems supporter of home visiting (HV) for prevention and early intervention strategies throughout the county. Over the last year we have been actively working with partners to improve the system outcomes for the county’s home visiting programs. A recent landscape analysis of existing home visiting models/providers addressed a gap in the amount of home visiting services available and the number of families that will benefit from those services. While we recognize not all families would undertake home visitation, some may and it is incumbent upon us to offer it to as many families as possible, particularly those who may identify as “high risk” in that they have one or more social determinants that would benefit from early preventative intervention. With the growing recognition of HV as a validated and evidenced based approach to improve health outcomes and prevention strategies, new federal and state funding sources appear to support this critical strategy.

C. Intent – Request for Information (RFI)

First 5 Orange County is seeking responses to a Request for Information (RFI) from organizations to gain a better understanding of services that currently exist around HV and other prenatal and postnatal programs and services in Orange County. This RFI is an information gathering tool to help us understand the Prenatal to 3 landscape in Orange County of programs

that are both evidence based, and non-evidence based that could positively impact the HV System. This includes EB HVPs along with other services that are grounded in resources that strengthen family and early relational health¹. Utilizing an RFI places an emphasis on learning from the community and provides organizations with the opportunity to acknowledge their strengths, unique roll, readiness, and interest in meeting community needs that target birthing people and families with children ages 0-3. Please note, while your organization may provide services for families with children ages 0-5, this RFI is specific to programs and services offered in the Prenatal to 3 space. Even if your organization does not currently provide these services, we would like to know your interest level and gain a better understanding of the distinctive roll your agency plays in Orange County, particularly in serving special populations. The information gained through this process will inform First 5 Orange County's home visiting funding decisions as well as provide a framework for an on-going strategy to leverage existing resources your agency currently provides or is interested in providing. This ongoing strategy may include information gathering, funding, technical assistance, convening, and collaborating with other agencies.

First 5 Orange County intends to enter into contracts for family strengthening services beginning July 1, 2023 (please see Attachment 2 for approved EB HVPs), which is open to all agencies funded and currently not funded by First 5 Orange County. However, Submittal of an RFI does not obligate First 5 Orange County to contract with your agency. Over the course of the next few months, it is the intent of First 5 Orange County staff to follow up with each applicant (method of contact to be determined but may be a site visit, phone call or virtual communication, email, or in-person meeting). These follow up meetings are designed to further cultivate and curate information.

We encourage all organizations interested in providing EB HVPs as well as Prenatal to 3 services to respond to this RFI as we believe there is space and a need for a diverse array of agencies to offer these resources that the Orange County home visiting system could benefit from. To assist applicants, an Information Session regarding this RFI will be held via Zoom:

Date: February 10, 2023

Time: XXXX

Zoom Link:

To encourage a fair process, individual telephonic consultations will not be accepted. Applicants may either submit questions in writing prior to the Information Session and/or attend the Information Session. It is anticipated that responses to the questions emailed, and questions asked at the Zoom Proposal Information Session will be posted on the First 5 Orange County website, <https://first5oc.org/>, by February 24, 2023.

Attendance at the Information Session is not required to submit an RFI. First 5 Orange County may request additional information in the form of writing or in an in-person interview.

¹ <https://cssp.org/resource/early-relational-health-messaging-guide/>

RFI RESPONSES

Responding organizations (hereinafter referred to as “Organization(s)”) may submit responses to this RFI independently or as a collaborative.

A. Select the category that best matches your Organization’s current readiness is to deliver evidence-based home visiting services to families with children ages 0-3:

- ☐ **Ready to Provide Evidence Based Home Visiting Programs:**
 - Marking this category indicates that Organization can provide home visiting services beginning July 1, 2023. Staff are trained and have capacity to provide services immediately.
- ☐ **Ready But Needs Training in Evidence Based Home Visiting Programs:**
 - Marking this category means your Organization has experience with an evidence based home visiting model and has trained staff and is ready to expand but would need funding to recruit and train additional staff.
- ☐ **Interested in Providing Evidence Based Home Visiting Programs and Need Additional Resources**
 - Marking this category means your Organization (including board support) is knowledgeable about and interested in providing EB HVPs but doesn’t currently have any staff trained in a evidence based home visiting program and would need resources to understand the different model and fit for the Organization, funding for staff, and training.
- ☐ **Interested in Learning More About Evidence Based Home Visiting Programs**
 - Marking this category means your Organization is interested in finding out more information about EB HVPs and would be willing to attend community meetings to explore the models.

B. The remainder of RFI questions are on Attachment 1. Please fill out the requested information in Tables 1, 2, and 3 and respond to the narrative questions. Turn in responses to both Section A and B and responses to Attachment 1 in your RFI submittal.

III. RFI SUBMITTAL REQUIREMENTS

The complete RFI submittal package must include:

- A. Cover Letter (Limited to 1 page).** The cover letter must include Organization’s name, and the lead person’s name, title, and contact information. The cover letter must be signed by the corporate officer who has the authority to act on behalf of, and bind, the Organization.
- B.** RFI Responses in the tables should be Arial 9-point font size and limited to 50 words. Narrative responses should be Arial 11-point font size and limited to 500 words.

- C. The RFI shall be saved as a single PDF and submitted electronically to First5OC@cfcoc.ocgov.com no later than March 3, 2023 by 3:00 pm (Pacific Time). Any RFI's submitted after this date and time will be automatically rejected.

IV. RFI CONTRACTING

First 5 Orange County reserves the right to contract with any organization providing responses to this RFI that meets First 5 Orange County contracting requirements. Submittal of an RFI and/or responses to follow up questions does not obligate First 5 Orange County to contract with your organization. Agencies selected will be evaluated by a panel of Prenatal to 3 experts based on the responses provided in this RFI. Awards may include a combination of First 5 Orange County, federal, and state funding. All awarded contracted providers, including subcontractors, must be able to meet federal and state requirements regardless of whether they receive state or federal funding.

- A. General requirements required to contract with First 5 Orange County include, but are not limited to:

1. **Contract** - First 5 Orange County will develop a contract based on its usual and customary terms and conditions incorporating the requirements outlined in the RFI document and the responses of the selected applicant(s). A draft of the contract template may be provided upon request.
2. **Non-Resident Tax Withholding** – Please note that First 5 Orange County is required to comply with all State laws and regulations related to non-resident withholding pursuant to California Revenue and Taxation Code Section 18662 which requires 7% of all payments exceeding applicable amount in a calendar year to be withheld and sent to the California Franchise Tax Board. Nonresident payees include corporations, limited liability companies, partnerships, and individuals that do not have a permanent place of business in California.
3. **Personnel** - Project partners, managers, other supervisory staff, and specialists may be changed if those personnel leave the agency, are promoted, or are assigned to another office. The personnel may also be changed for other reasons with the expressed prior written permission of First 5 Orange County. However, in either case, First 5 Orange County reserves the right to accept or reject any or all replacements.

Specialists identified in response to the RFI can only be changed with the express prior written permission of First 5 Orange County, which reserves the right to approve or reject any or all replacements.

Other staff personnel may be changed at the discretion of agencies provided that such replacements have substantially the same or better applications or experience.

4. **RFI Interpretations and Addenda** - Any change to or interpretation of the RFI by First 5 Orange County will be posted on First 5 Orange County's website, and any such changes or interpretations shall become a part of the RFI for incorporation into any contract awarded pursuant to the RFI.

5. **Public Record** - All applications submitted in response to this RFI will become the property of First 5 Orange County and a matter of public record.
6. **Additional Services** - The general service requirements outlined above describe the minimum work to be accomplished. During initial contract negotiations and any subsequent negotiations for contract renewals, the scope of service may be modified and refined based on the needs of First 5 Orange County.
7. **Undue Influence** – The responding Organization declares and warrants that no undue influence or pressure is used against or in concert with any officer or employee of First 5 Orange County in connection with the award or terms of any contract that may be executed as a result of award of this RFI, including any method of coercion, confidential financial arrangement, or financial inducement. No officer or employee of First 5 Orange County will receive compensation, directly or indirectly, from the Organization, or from any officer, employee or agent of the Organization, in connection with the award of any contract or any work to be conducted as a result of an ensuing contract. A violation of this provision shall be a material breach of any contract entered into, entitling First 5 Orange County to any and all remedies at law or in equity.
8. **Submittal Preparation Expenses** – First 5 Orange County shall not be liable for any expenses incurred by the Organization in the preparation or submission of its applications, and such expenses shall not be reimbursed under a resulting contract.
9. **Insurance Requirements** –The insurance requirements for standard First 5 Orange County contracts are set forth below, including coverage amounts, types of coverage, and policy requirements. The insurance requirements for specific contracts may be adjusted at time of contract negotiations based on the scope of services to be provided.
 - Comprehensive General Liability Insurance for bodily injury (including death) and property damage which provides not less than \$1,000,000 combined single limit per occurrence and not less than \$2,000,000 annual aggregate.
 - Comprehensive Automobile Liability Insurance for bodily injury (including death) and property damage which provides total limits of not less than \$1,000,000 combined single limit per occurrence applicable to all owned, non-owned and hired vehicles/watercraft, \$1,000,000 annual aggregate.
 - Workers' Compensation Insurance for all employees engaged in project services with the California statutory amount of \$1,000,000 per accident (only if the Applicant is a firm with employees).
 - Employers' Liability Coverage of not less than \$1,000,000 per occurrence for all employees engaged in project services or operations (only if the Applicant is a firm with employees).
 - Professional Liability of not less than \$1,000,000 for professional licensed staff engaged in project services or operations (only if the Applicant will provide a service which requires a professional license).
10. **Conflict of Interest** - A conflict of interest exists when a responding Organization and its staff have the opportunity to advance or protect a personal interest, or the interests of others with whom he/she has a relationship, in a way that is detrimental or potentially harmful for the integrity or fundamental mission of First 5 Orange County. Responding Organizations will be required to disclose potential conflicts of interest as soon as it

becomes known to them, or prior to engaging in any services with First 5 Orange County or a First 5 Orange County-funded organization, whichever comes first. Even the perception of a conflict of interest must be avoided and may require the restriction of the Organization's scope of work or may give rise to the disqualification of an Organization from providing further services on behalf of First 5 Orange County in a particular area of expertise. First 5 Orange County staff will consult with legal counsel regarding potential conflicts of interest. Remedies may include, but are not limited to, removing the Organization from any decision making, limiting the Organization's exposure to the decision-making process, and other means as available to avoid the conflict of interest.

11. **Cancellation of RFI** – First 5 Orange County may cancel this RFI at any time for any reason.
12. **Compliance with Laws** - All information submitted in response to this RFI shall comply with current federal, state, and other applicable laws related thereto.
13. **Severability** - If any provisions or portion of any provision of this RFI are held invalid, illegal or unenforceable, they shall be severed from the RFI and the remaining provisions shall be valid and enforceable to the extent feasible.

V. RFI KEY ACTIVITIES AND DATES

A. Timeline of Activities

- Release of RFI and instructions for submittal will be available on First 5 Orange County's website: <https://first5oc.org/> – February 3, 2023.
- RFI Information meeting – February 10, 2023. The meeting will be held via Zoom:

Date: February 10, 2023

Time: XXXX

Zoom Link:

Attendance at the Information Session is not required to submit an RFI.

- Final date to submit questions on the RFI to First5OC@cfcoc.ocgov.com – February 17, 2023 by 3:00 pm.
- Responses to RFI questions posted on First 5 Orange County's website – February 24, 2023.
- **DUE DATE FOR SUBMISSION OF RFI – March 3, 2023 by 3:00 pm. No RFI's will be accepted after this date and time.**

- *First 5 Orange County may request additional information in the form of writing or in an in-person interview.*
- Notification of next steps based on Agency responses – on or before March 20, 2023.

B. Instructions for Submission

- The RFI must include a cover letter with the Organization's name, the lead person's name, title, and contact information. The cover letter must be signed by the corporate officer who has the authority to act on behalf of, and bind, the Organization.
- Turn in responses to Part II – RFI Responses, Sections A and B in your RFI submittal. RFI Responses in the table should be Arial 9-point font size and limited to 50 words. Narrative responses should be Arial 11 point font size and limited to 500 words.
- The RFI shall be saved as a single PDF and submitted electronically to First5OC@cfcoc.ocgov.com.
- The RFI must be received on or before **3:00 p.m. March 3, 2023. No RFI's will be accepted after this date and time.**

Attachment 1 – Tables and Narrative Questions

Please fill out the information on the following tables and narrative questions. If a column or question is not applicable to your organization, enter N/A. The font size for responses in the table should be Arial 9-point font size and limited to 50 words. Narrative responses should be Arial 11-point font size and limited to 500 words.

Agency Name: _____

Table 1: Programs & Services that Target Birthing People and Families with Children 0-3 (Limit each response to 50 words)

Program Name	Program Description	Evidence Based (EB) If yes, list specific EBP	If not EB, how can program and/or service be linked to HV	Number of Families Currently Enrolled	Referral Source (i.e. gov't agency; school; private)	Summary of Intended Impact	Link to website or pamphlet to describe the Program	Additional Comments
Example: Neighborhood Resource Network	HV program for families at risk of child maltreatment	Yes – Parents as Teachers (PAT)	N/A	10	SSA	Keeping families out of the child welfare system	N/A – referral resource is closed only to families with a CAR report	Staff providing PAT are supported with reflective supervision by a trained qualified supervisor which is a key component of ERH.
Example: Kid Builders	Free activity resource to teach children in six areas: body, health, mind, relationships, safety and words	No	Additional information provided on website and app re: linking to HV programs	N/A	N/A	Teaching tool for children 0-5 to help them succeed in school and life	https://first5oc.org/resources/parent-resources/kid-builder-resources/	A specific focus has been placed on father engagement in play-based activities

Attachment 1 – Tables and Narrative Questions

- **Narrative Questions (Limit each response to 500 words):**

1. How do these programs and services strengthen family and early relational health?
2. How does your agency conduct outreach and engagement for service provision and then report on families in service?
3. If your agency is not currently providing EB HVPs, what are the top two EB HVPs your organization is interested in being trained in from the approved list of EB HVPs (Attachment 2) to families with children 0-3 and why?
4. What additional Prenatal to 3 services would your agency like to be trained in and why (i.e., father engagement, community based developmental playgroups, etc.)?
5. Is there any other information you would like to us to know as it relates to the programs and services your organization offers to that target birthing people and families with children ages 0-3?

Attachment 1 – Tables and Narrative Questions

Table 2: Staffing, Funding and Capacity (Limit each response to 50 words)

Program Name	Number of FTEs Dedicated	Staff to Client Ration	Language Capacity	Funding Source	Budget	Program Capacity	How many times has your program been at capacity in the past year? Almost at capacity? Below capacity?	Do you have staff that are trained but not serving clients? (i.e., we have “X” trained staff in PAT and can take on 12 new cases)	How would your agency integrate newly proposed services?	Additional Comments
Example: Neighborhood Resource Network	2 - .5 FTE	1:10	English, Spanish, Vietnamese, Farsi	F5 OC	\$20,000 • \$18,000 – Staff • \$2,000 indirect	20	At capacity. Clients are waitlisted.		Request additional funding to cover costs; if funding remained level would work to leverage existing funding w/partner agencies and collaboratives	
Example: Kid Builders	N/A	N/A	English, Spanish	F5 OC	Project Based	N/A	Available for phones as an app. and can be downloaded as a PDF		N/A	

Attachment 1 – Tables and Narrative Questions

- **Narrative Questions (Limit each response to 500 words):**

1. If your program is at capacity, describe your protocol for waitlisting clients and how you will offer services quickly to those families?
2. Describe your agency's engagement and collaboration with key stakeholders such as parents, non-profits, and governmental agencies.
3. Is your agency involved in any collaboratives such as the Home Visiting Collaborative, Detect and Connect, Be Well OC, Orange County Perinatal Mood and Anxiety Disorder (OC PMAD), etc.?
4. How do you use leveraged funding?
5. Describe your sustainability plan for ongoing service provision.
6. Is there any other information you would like First 5 Orange County to know as it relates to staffing, funding, or capacity for a specific program or overall, for your agency?

Attachment 1 – Tables and Narrative Questions

Table 3: Demographics & Populations Served (Limit each response to 50 words)

Program Name	Target Population	Culturally Appropriate for Which Populations	Demographic Breakdown of Participants	Special Population Served	Geographic Coverage (list cities)	Linkages to other Resources?	Additional Comments
Example: <i>Neighborhood Resource Network</i>	<i>Families with a child 0-5; First CAR; no other mandatory interventions</i>	<i>All</i>	<i>25% White; 25% Hispanic; 10 % Vietnamese; 10 % Asian; 10% Black; 10% Eastern European; 10% other</i>	<i>N/A</i>	<i>Countywide – Specifically Anaheim; Santa Ana; Irvine; Mission Viejo; Stanton; Garden Grove; Huntington Beach; San Clemente; Foothill Ranch; Ladera Ranch; Sunset Beach; Fountain Valley</i>	<i>Housing; Medical; Transportation; CalFresh; CalOptima; CalWORKs</i>	
Example: <i>Kid Builders</i>	<i>Families w/children 0-5</i>	<i>All</i>	<i>N/A</i>	<i>N/A</i>	<i>Countywide</i>	<i>N/A</i>	

• **Narrative Questions (Limit responses to 500 words):**

1. Does your agency have experience serving historically marginalized populations?
2. Does your agency focus on specific populations such as families with substance use disorder (SUD), autism, involvement in the child welfare system, etc.?
3. How does your agency tailor messages to different populations your agency serves (not a one size fits all)?
4. Is there any other information you would like us to know as it relates to demographics and populations served by your agency?

Attachment 2 – Approved Evidence Based Home Visiting Programs

Agenda Item 6
February 1, 2023

DATE: December 23, 2022

TO: First 5 Orange County

FROM: Kimberly Goll, President/CEO

ACTION: Approve Restructure of Technical Advisory Committee, Bylaws, and Policy

SUMMARY:

In December, the Board considered the concept of a reconfigured Technical Advisory Committee (TAC). After discussing this concept with the Board and the TAC, staff recommends approval of a new TAC structure and bylaws.

DISCUSSION:

At the December meeting, staff proposed that the TAC could be used more effectively. While the TAC would continue to focus on improving systems of care, we suggested a new design for TAC roles and meetings.

TAC Roles

If approved by the Board, TAC members will have the following roles:

- Serve on a countywide collaborative(s) that is working to improve systems that serve young children and families, in alignment with First 5 OC's Strategic Plan.
- Participate in TAC meetings including an annual early childhood community summit.
- Bring their related expertise and advice to First 5 staff on an ongoing basis, and to Board meetings as appropriate.

Existing countywide collaboratives that align with First 5's Strategic Plan include Detect & Connect OC which focuses on well-child visits and developmental screens; the Home Visiting Countywide Collaborative; and the Child Care System Collaborative. Several current TAC members sit on these collaboratives, and over the next several weeks, we will review TAC representation to ensure we have engaged key system organizations on appropriate collaboratives. Additionally, one of First 5 Orange County's priority areas is early childhood relational health. There are a few different convenings centered around young children's mental health such as the Prenatal to 5 workgroup of Be Well OC (result area 2 – prevent and act early), Early Childhood Mental Health Collaborative, and Start Well. The Mental Health Services Act leadership is also considering greater support for early childhood. As these groups evolve, we anticipate having a TAC representative(s) serving on one or more that have the greatest system improvement focus.

TAC Meetings

The TAC would hold a minimum of two meetings a year. The first meeting would be an opportunity for First 5 OC and TAC member agencies to share the primary systems change efforts we are focused on that align with First 5's Strategic Plan. This would include a discussion of opportunities to leverage other systems represented on the TAC, and unifying communications strategies. We anticipate this first meeting would occur in April. Over the next few months, First 5 OC staff will work with TAC members to develop their presentations to facilitate rich, actionable dialogue.

The second meeting would be more externally facing. It would be a summit held by First 5 and TAC members to share our early childhood systems work including goals, accomplishments, and opportunities for others to join in the work. We envision this as a town hall, or gallery walk, with lots of opportunity for input and dialogue by all participants. The targeted audience for the summit is broad, including legislators, community partners, and the public. We are planning for a summit to take place in summer of 2023.

As we flesh out the concept of an externally-facing meeting related to systems work, we may find that multiple meetings are needed. For example, we may want to focus a meeting on a particular system such as early childhood health, or relational health, or child care, rather than combining these into a single summit.

Bylaws

As part of this restructure, we recommend the Board approve bylaws for the TAC. An updated Technical Advisory Committee Policy is provided as Attachment 1, and the bylaws are Attachment 2.

PRIOR COMMISSION ACTIONS:

- December 2022 – Discuss and Provide Direction on Next Steps for Determining the Configuration of the Technical Advisory Committee
- June 2022 – Appoint Michele Cheung to the First 5 Orange County Technical Advisory Committee.
- April 2022 – Appoint Marie Jeannis to the First 5 Orange County Technical Advisory Committee.
- February 2022 – Appoint Dawn Smith to the First 5 Orange County Technical Advisory Committee.
- December 2021 – Appoint Gail Araujo and Scott Burdick to the First 5 Orange County Technical Advisory Committee
- August 2021 – Appoint Pshyra Jones to the First 5 Orange County Technical Advisory Committee
- April 2021 – Appoint Edwin Poon to the First 5 Orange County Technical Advisory Committee
- December 2019 – Approve appointments to the Technical Advisory Committee
- August 2019 – Approve updated Administrative Policies and Procedures relating to the Technical Advisory Committee

STRATEGIC PLAN & FISCAL SUMMARY:

This item has been reviewed and is consistent with the First 5 Orange County Strategic Plan. There is no funding action proposed for this item.

RECOMMENDED ACTION:

Approve Restructure of Technical Advisory Committee and Bylaws.

ATTACHMENTS:

1. Updated Technical Advisory Committee Policy
2. Bylaws for the Technical Advisory Committee

CONTACT: Lisa Burke

POLICIES AND PROCEDURES

No: 2.05

TECHNICAL ADVISORY COMMITTEE

PURPOSE

The California Children and Families Act, under Section 130145 of the California Health and Safety Code, requires that each county commission establish one or more advisory committees to provide technical and professional expertise that will be beneficial in accomplishing the purposes of the Act.

To meet this requirement, First 5 Orange County has established a Technical Advisory Committee (TAC). The First 5 Orange County Board of Commissioners determined that the purpose of its TAC is to support and strengthen First 5 Orange County's systems change work. TAC members are appointed based on expertise and/or lived experience in the early childhood systems in which First 5 participates and works to improve. These include, but are not limited to, developmental screening and linkage to services, home visiting services, and child care. TAC members shall be comprised of representatives of service providers, public agencies, private agencies, or members of the public as appears expedient and useful and shall be appointed based on expertise or experience in pediatric health, early education, and early childhood development.

The TAC meets a minimum of two times per year, or as needed. TAC members are responsible for providing technical advice and recommendations to help inform the decisions and actions of First 5 Orange County. Recommendations will align with the goals and objectives, as defined in the Strategic Plan, with a specific focus on investments and partnerships that lead to cross-sector, systems-level impact. TAC members will have the following roles:

- Serve on a countywide collaborative(s) that is working to improve systems that serve young children and families, in alignment with First 5 OC's Strategic Plan.
- Participate in TAC meetings including an annual early childhood community summit.
- Bring their related expertise and advice to First 5 staff on an ongoing basis, and to Board meetings as appropriate.

Quorum Requirements:

- A majority of the Technical Advisory Committee members, or their alternates, shall constitute a quorum.

Stipends and Reimbursement of Members:

- First 5 Orange County Board Members shall receive no additional stipends for TAC meetings.
- Members of the TAC shall serve without compensation. TAC Members may receive such reimbursement for expenses, or *per diem*, as may be fixed or determined by First 5 Orange County.

POLICY STATEMENT

It is the policy of First 5 Orange County to comply with California Health and Safety Code Section 130145, Proposition 10 Statutes of the California Children and Families Act, requiring the establishment of one or more advisory committees to provide technical and professional expertise and support that will be beneficial in accomplishing the purposes of the Commission.

ATTACHMENTS

1. Bylaws of the First 5 Orange County Children and Families Commission Technical Advisory Committee

POLICIES AND PROCEDURES

No. 2.05

BYLAWS OF THE FIRST 5 ORANGE COUNTY CHILDREN AND FAMILIES COMMISSION TECHNICAL ADVISORY COMMITTEE

ARTICLE I PURPOSE

The California Children and Families Act, under Section 130145 of the California Health and Safety Code, requires that each county commission establish one or more advisory committees to provide technical and professional expertise that will be beneficial in accomplishing the purposes of the Act. The purpose of the Technical Advisory Committee (TAC) shall be to provide a panel of experts that First 5 Orange County can call upon to provide insight and guidance on systems improvement work. Additionally, the TAC will help to elevate the importance of early childhood and engage more community partners in systems improvement work. The TAC shall meet and make recommendations and reports to the First 5 Orange County Children and Families Commission (First 5 Orange County) as deemed necessary or appropriate.

ARTICLE II MEETINGS

- Section 1. REGULAR MEETINGS. The TAC shall meet a minimum of two (2) times per year during the time and at the location designated by the First 5 Orange County Board of Commissioners. All meetings will be held in accordance with the Ralph M. Brown Act, Government Code Section 54950 et seq. ("Brown Act"). Special meetings, study sessions, workshops, etc. may be called in accordance with the Brown Act.
- Section 2. AGENDAS. Meeting agendas are distributed to TAC members at least 72 hours before a regularly scheduled meeting and 24 hours before a special meeting. The meeting agenda is posted at the location of the meeting and made available to the public in compliance with the Brown Act. Agenda materials are also posted to the First 5 Orange County website prior to the meeting.
- Section 3. QUORUM. A majority of the TAC Members, or designated alternates, constitutes a quorum of the TAC for the transaction of any business.
- Section 4. MINUTES. Regular minutes shall be kept of each TAC meeting.

Section 5. COMMISSION COUNSEL ATTENDANCE. The Commission Counsel, or designee, is required to attend any meeting where formal voting action is taken.

ARTICLE III MEMBERSHIP

Section 1. COMMITTEE MEMBERS. The First 5 Orange County Board of Commissioners shall appoint TAC Members during a public meeting. In addition, the President/CEO shall serve as an ex-officio non-voting member. Appointed TAC members shall be comprised of representatives of service providers, public agencies, private agencies, or members of the public as appears expedient and useful and shall be appointed based on expertise or experience in pediatric health, early education, and early childhood development. TAC Members may also include representatives from the First 5 Orange County Commission as well as parent representatives.

Section 2. ALTERNATE COMMITTEE MEMBERS. The First 5 Orange County Board of Commissioners may appoint alternate TAC Members who may replace an absent member at any meeting of the TAC.

Section 3. TERM LIMITS. Each TAC Member shall serve for a three (3) year term, except as otherwise set forth in this Section. No person shall serve more than two consecutive three (3) year terms as a member of the TAC. The Commission intends for the TAC Member terms to be staggered. Therefore, each existing TAC Member serving as of April 5, 2023 will be re-appointed for a one (1), two (2), or (3)-year initial term (the "Initial Term"). The Commission shall place the names of the TAC Members on equally-sized cards, which shall be randomly deposited in a container. In a public session, the Commission Chairperson will draw three (3) names from said container to serve for a one-year term, three (3) names to serve for a two-year term, and two (2) names to serve for a three-year term. After serving their Initial Terms, said TAC Members shall be eligible to serve for a consecutive three (3) year term as otherwise permitted by this Section.

Section 4. VACANCIES. Should a vacancy occur by expiration of term, or prior to expiration by removal or resignation, the Commissioners may appoint a new member, at their discretion, at any time and as necessary.

Section 5. REMOVAL. The Commissioners may remove a TAC Member at any time and for any reason prior to the expiration of term.

ARTICLE IV COMPENSATION

- Section 1. COMPENSATION AND REIMBURSEMENT. Members of the TAC shall serve without compensation. TAC Members may receive such reimbursement for expenses, or *per diem*, as may be fixed or determined by First 5 Orange County.

ARTICLE V CHAIRPERSON AND VICE CHAIRPERSON

- Section 1. CHAIRPERSON. The Chairperson of the TAC shall preside at all meetings of the TAC and shall conduct business in the manner prescribed by these Bylaws. The Chairperson shall preserve order and decorum, and shall decide all questions of order, subject to the action of a majority of the TAC Members.
- Section 2. VICE CHAIRPERSON. The Vice Chairperson shall act as Chairperson in the absence of the Chairperson and, when so acting, shall have all the powers of, and be subject to all the restrictions upon, the Chairperson.
- Section 3. ELECTION AND TERM. The Chairperson and Vice-Chairperson of the TAC shall be elected at the first meeting of the calendar year by a majority of the vote of the TAC Members present. They shall serve for one year, unless sooner removed or subsequently re-elected by a majority vote of the TAC Members.
- Section 5. CHAIRPERSON PRO TEMPORE. In the absence or inability to act of both the Chairperson and the Vice Chairperson, the TAC Members in attendance at a duly noticed meeting shall elect a Chairperson Pro Tempore, who shall then preside at the meeting, and shall have all of the powers and duties of the Chairperson for the remainder of the meeting.

ARTICLE VI RULES OF PROCEDURE

- Section 1. RULES. When conducting public meetings, the TAC shall follow the Rules of Procedure (“Rules”) adopted by the First 5 Orange County Board of Commissioners. The Rules are deemed to be procedural only and are intended to expedite transaction of the business in an orderly fashion. The failure to strictly observe application of the Rules shall not affect the jurisdiction of the TAC or invalidate any action taken at a meeting that is otherwise held in conformity with law.
- Section 2. CONFLICTS OF INTEREST. Any TAC Member who is disqualified from participating in a decision with regard to an item because of a “financial interest” (whether direct or remote) as defined in Government Code sections 1090, 1091, or 87103 shall disclose the facts constituting such interest at the meeting at which the item is considered, and those facts shall be noted in the official meeting minutes.

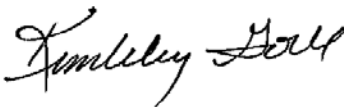
ARTICLE X

OTHER

- Section 1. AMENDMENTS. These Bylaws may be amended or repealed by the approval of a majority of the Commissioners.
- Section 4. GENDER. As used herein, the masculine gender includes the feminine and neuter, the singular includes the plural, the plural includes the singular, and the term “person” includes both a legal entity and a natural person.

DATE: December 12, 2022

TO: First 5 Orange County

FROM: Kimberly Goll, President/CEO 

ACTION: Receive Report and Provide Direction on Funding for Engaged Neighborhood Collaboratives

SUMMARY:

First 5 Orange County's Strategic Plan emphasizes strengthening partnerships with families and communities through our Engaged Neighborhood and Family Engagement initiatives, which continue to be successful. This item provides an update on these initiatives and seeks guidance on future funding and deliverables for the Engaged Neighborhoods.

DISCUSSION:

For four years, First 5 Orange County has funded Engaged Neighborhood collaboratives in Santa Ana, Anaheim, La Habra and most recently, Garden Grove. The purpose of our funding is to connect families on their journey prenatally through the start of school to resources and supports, while engaging parents to advocate for their children. By gathering feedback and insights from families, we can continuously improve our programs and communication to better meet their needs and make a positive impact in their lives.

In 2021, First 5 also established a Family Ambassador program. The six ambassadors were recruited from current community collaboratives. They have been familiarizing themselves with our organization and helping to build an Action Plan that aligns with their interests and skills as well as First 5's focus on equity, early learning, early childhood development, and concrete access to services. This first year has focused on effectively involving the ambassadors in the planning and implementation of several initiatives and community outreach events.

Through these two initiatives, First 5 OC has learned about struggles and successes of families through feedback sessions in the form of focus groups, surveys, and attendance at collaborative meetings. We have taken what we have learned to develop communication strategies and adapt our initiatives to meet the needs shared by community members. Staff believes these two initiatives are yielding the intended results of being more connected to community members and supporting equitable distribution of resources throughout the county. The following paragraphs summarize key work this year and proposed a process for funding Engaged Neighborhood work in the future.

Engaged Neighborhoods

Over the past two years and in partnership with the collaborative, this work has focused on prioritizing family engagement and connecting to systems of supports and early intervention when needed. During this time, the collaboratives have studied the Early Development Index (EDI) data and conducted two Systems Change Questionnaires to better understand how our joint work is

positively helping to shift systems of care and increase coordination between systems. Each of the three-year contracts with the four Engaged Neighborhood collaboratives is set to end in June 2023.

In preparation for future funding, staff and the Engaged Neighborhood leads developed a Theory of Change to guide the direction of our work with the collaboratives. Our Theory of Change has the foundational pillars of family engagement, equitable access to resources and connecting systems, and aligns with the current work being done in each collaborative. Over the next few months, we will facilitate working sessions with the collaboratives to co-create Impact Plans to drive their future scopes of work. The Impact Plans will address identified gaps and goals related to the EDI and their Systems Change Questionnaire responses, as well as systems connections, family engagement, and access to resources.

Staff recommends using the Impact Plans to guide future funding decisions. After development of the Impact Plans, staff and a group of First 5 Board members will review and develop a funding recommendation for approval by the Board in April or June with new agreements starting in July 2023.

We have also been using EDI data to identify additional communities that may be interested in becoming an Engaged Neighborhood. We are exploring partnerships by engaging with community residents, city leadership, local nonprofits, school districts, health centers, and resource providers serving the community. During this exploration, we are gauging interest and readiness for an Engaged Neighborhood collaboration, with the intent to add two additional communities to receive funding from First 5 OC. To address the needs of communities where EDI data suggests a need for support, but where the infrastructure may not yet be in place to receive formal funding, we will form partnerships with local community leaders and family representatives. We will invite interested individuals to become First 5 Family Ambassadors, creating a network of dedicated advocates who can help to identify and address the unique needs of their communities.

Family Ambassadors

The importance of family engagement and inclusion of family voice is evidenced within First 5's Strategic Plan and Action Plan, which focuses on promoting services that support Protective Factors for children and families. Since the inception of the Family Engagement project in November 2021, we have recruited and onboarded six Family Ambassadors representing diverse areas in Orange County. The Ambassadors have been deeply integrated into First 5's work, and have joined workgroups, spoken as panelists, or represented First 5 on national parent advisory groups, participated on our internal Equity Committee, joined other collaboratives where we are exploring formal partnerships, and spoken at the Conditions of Children Forum, the Child Care Aware of America National Advisory Committee, and Advocacy Day. Further information about our six Family Ambassadors is included in Attachment 1.

Next Steps

We are seeking to convene an Ad-Hoc Committee to help guide funding recommendations for Engaged Neighborhoods, including term lengths and deliverables, based on equity, need, and scope of work. We are requesting Board participation on this committee and will return in April or June with recommendations to finalize future funding.

Regarding the Family Ambassador Initiative, we are working with current ambassadors to develop a plan for growth. We will be bringing the Family Ambassadors alongside the Engaged Neighborhood collaboratives to engage in discussions with their communities and join their task forces. We will prioritize recruiting new ambassadors from underrepresented areas of the county.

and provide mentorship opportunities for current ambassadors to build their capacity as advocates for the 0-5 population in their communities and networks.

STRATEGIC PLAN & FISCAL SUMMARY:

The recommended actions presented in this staff report have been reviewed in relation to the Strategic Plan and are consistent with applicable goals.

PRIOR COMMISSION ACTION:

- February 2019 – Funding approval for Engaged Neighborhood strategy

RECOMMENDED ACTION:

Receive report and provide staff direction on process for funding Engaged Neighborhoods.

ATTACHMENTS:

1. Family Ambassador Bios
2. Engaged Neighborhoods Theory of Change

CONTACT: Mike Anderson

First 5 Orange County Family Ambassador Bios

- **Sara Ursenbach** is a dedicated foster parent from La Habra who has a passion for supporting children and promoting mental health. She generously volunteers her time and talents to a variety of organizations and has also lent her expertise to First 5 by leading advocacy efforts with legislators and helping us to plan for the growth and expansion of our family ambassador program.
- **Benjamin Juarez** is a father of two and a respected local pastor who is deeply committed to advocating for children with special needs. He has generously offered his support to First 5 by creating outreach materials that help families access resources and connect with support systems. He has also worked to identify locations and events for the distribution of these materials, helping us to reach more families and make a greater impact in the community.
- **Stephanie Ayala** is a highly motivated new resident of Orange County who is dedicated to promoting social connections and strengthening family resilience. She has generously offered her support to First 5's Family Engagement action plan, lending her expertise to the development of materials and resources that will help families thrive.
- **Maria Sanchez** is a Stanton resident and a dedicated mother who is deeply committed to sharing resources with her neighbors and advocating for equitable access to appropriate resources, especially for children with special needs. She is a passionate supporter of our action plan and has taken the lead in organizing a family resource fair to bring vital resources and support directly to families in the community.
- **Yohana Rojas De Jesus** is a passionate SAELI leader who is committed to lifelong learning and helping her neighbors navigate the complex American education and medical systems. She has supported First 5's Equity Commitment Subcommittee, sharing her valuable insights and expertise to help ensure that all families have access to the resources and support they need to thrive.
- **Maritza Bermudez** is an active and committed volunteer who is deeply passionate about improving the lives of families in Anaheim and beyond. She is an influential member of various advisory committees and supports First 5's action plan, working to recruit ambassadors and participating in the equity subcommittee.



Engaged Neighborhoods:

Growing Up Garden Grove

La Habra Little Learners

Learn Well

Santa Ana Early Learning Initiatives



**SUPPORTING
NEIGHBORHOODS TO:**

**Engage & Empower
Families**

**Connect Resource
Providers**

=

**LONG TERM
OUTCOMES**

The Engaged Neighborhood initiative focuses on empowering parents to create neighborhoods that support young children and connect systems of care to provide equitable distribution of resources so that all children thrive.

Parental Resilience: Families will be supported with workshops, education, and peer groups that focus on resilience

Social Connections: Community-focused activities such as Community Baby Showers, Readiness on the Road and Leadership Academies will be held periodically to bring the community together


Concrete Support in Times of Need: Families will be supported by service providers engaged in the collaboratives

Knowledge of Parenting and Child Development: Collaboratives will provide a menu of workshops via partner agencies and/or bring in experts to share with community based on EDI data

Social and Emotional Competence of Children: Collaborate with mental health providers to build capacity within each community via trusted messengers in neighborhoods

 **Communities have equitable access to high quality appropriate services.**

 **Families become empowered change makers and advocate for solutions to issues facing their community.**

 **Neighborhoods have the infrastructure to support healthy children and families.**

**METRICS FOR
SUCCESS:**

**Number of cities or
neighborhoods engaged**

**# Neighborhoods with
increasing proportion of
children ready for
kindergarten**





Engaged Neighborhoods:

Growing Up Garden Grove

La Habra Little Learners

Learn Well

Santa Ana Early Learning Initiatives



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**METRICS FOR
SUCCESS:**

**Number of cities or
neighborhoods engaged**

**# Neighborhoods with
increasing proportion of
children ready for
kindergarten**



Agenda Item 8
February 1, 2023

DATE: January 24, 2023

TO: First 5 Orange County

FROM: Kimberly Goll, President/CEO

ACTION: Receive Update on Revenue Projections and Implications for the Long-Term Financial Plan and Provide Direction to Staff on Next Steps

SUMMARY:

First 5 Orange County developed the Long-Term Financial Plan as a tool to monitor the decline of Proposition 10 tobacco tax funding in relation to program sustainability. This item provides an update on the year-end financial results and future-year revenue projections.

DISCUSSION:**Recent Revenue Results**

Tobacco tax revenue for the Fiscal Year 2021-2022 ended the year above budget by 3%. While tobacco tax revenue has been over projections for the past few years, we do not expect this to continue. In fact, revenue for the first several months of Fiscal Year 2022-2023 has been lower than expected even before the flavor ban became effective.

Revenue Projections

The Long-Term Financial Plan estimates revenues for 10 years; and the current projections have been updated to align with the November ballot initiative which banned the sale of flavored tobacco products. As a result, projections for future-year tobacco tax revenues have changed significantly. The flavor ban has already begun impacting revenue distributions starting in January 2023. The presentation provides background on the financial planning process, provides the most recent revenue projections, and recommends next steps to update the Long-Term Financial Plan.

STRATEGIC PLAN & FISCAL SUMMARY:

The fiscal reports and recommended actions presented in this staff report have been reviewed in relation to the Strategic Plan and are consistent with applicable goals and outcomes.

PRIOR COMMISSION ACTIONS:

- December 2022 – Receive the Annual Comprehensive Financial Report
- June 2022 – Approved the Annual Operating Budget for Fiscal Year 2022-2023
- April 2022 – Received Financial Plan Update
- February 2020 – Approved Renewal Funding Actions

RECOMMENDED ACTIONS:

1. Receive update on revenue projections and implications for the Long-term Financial Plan.
2. Provide direction to staff on next steps.

ATTACHMENT:

1. Long-Term Financial Plan Presentation

CONTACT: Michael Garcell



Long-Term Financial Plan

February 1, 2023

Topics for Today's Discussion

- Long-Term Financial Plan
 - Background
 - Policies and Practices
 - Revenue History and Projected Revenues
- Planning Implications
- Recommended Next Steps

Background and Purpose

- First 5 Orange County has reviewed and updated its long-term revenue and program projections annually since 2000
- The Long-Term Financial Plan provides:
 - A 10-year outlook of anticipated revenue
 - A forecast of funding capacity to consider options, potential problems, or opportunities
 - A framework for evaluating annual budget decisions and renewal planning

Policies and Practices

- Policies

- Fund balance is a minimum 25% of current-year operating budget
- Administration is limited to 10% of operating budget

- Practices

- Fund balance is used to supplement decline in revenue
- One-time allocations are not programmed back into the financial plan once the allocation is depleted
- The plan does not authorize any specific funding actions or obligate the total pool of program funding to any specific programs or projects

System-Building Fund

- Created in 2012 to build a pool of one-time revenue that could support one-time projects
 - Realized revenues above budget are added to an unallocated System-Building Fund
 - These funds are not considered against the 25% minimum fund balance requirement
 - The current unallocated balance of the System-Building Fund is \$8.8 million

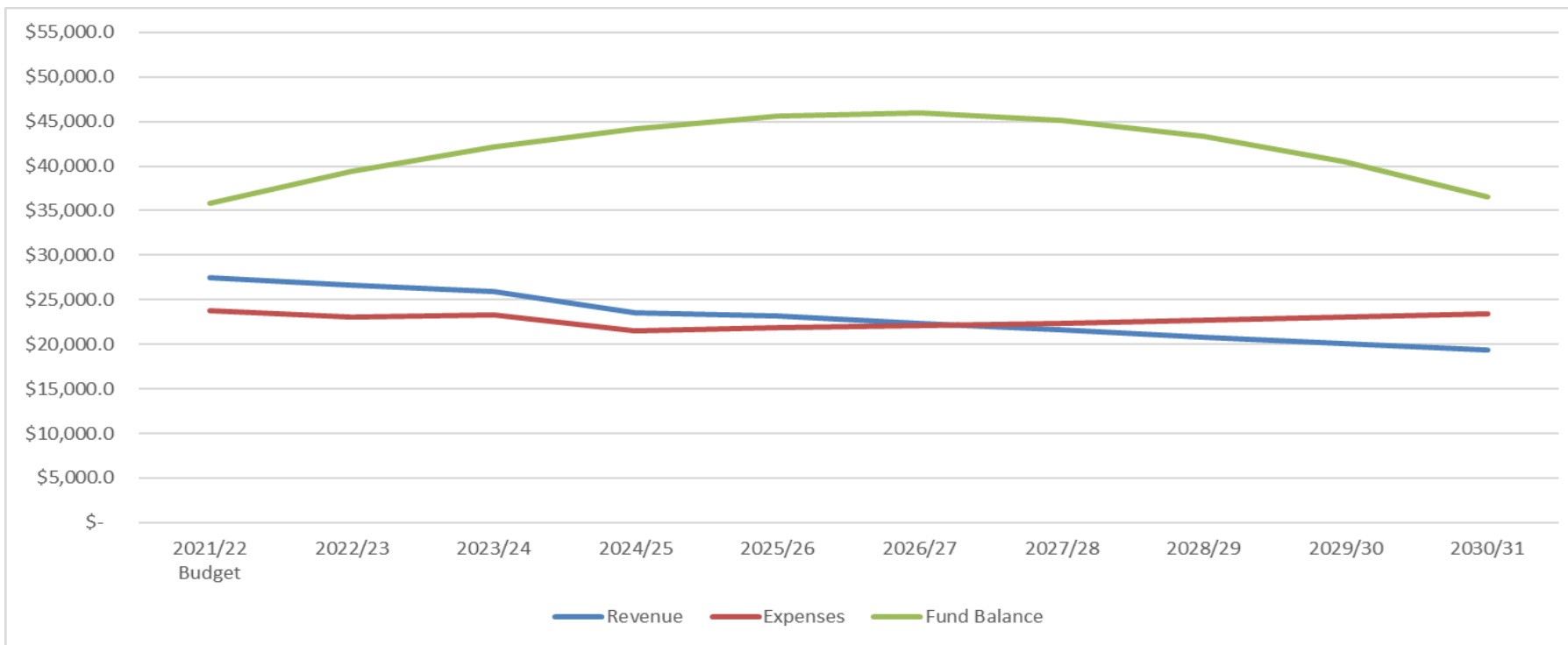
Revenue History

- Revenue has been volatile
- A few years of higher-than-expected revenue have added to fund balance reserves

First 5 Orange County Revenue History									
	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Projected Revenue (in millions)	\$26.2	\$25.2	\$25.0	\$24.2	\$19.9	\$23.1	\$22.3	\$21.6	\$23.4
Tobacco Tax Revenue Received (in millions)	\$26.4	\$25.9	\$25.9	\$24.8	\$21.9	\$23.6	\$25.0	\$25.5	\$24.1
Net change from projected (percent change)	+0.7%	+2.8%	+3.4%	+2.6%	+9.8%	+1.8%	+11.9%	+18.3%	+3.1%

Previous Financial Plan

- Revenue was estimated to decline at an average rate of 3% per year
- Focus was to maintain level program funding as long as possible



Projected Revenue

- In November voters upheld a ban on flavored tobacco products
- A decrease of \$49 million or 25% is expected over the next nine years

First 5 Orange County Projected Revenue									
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31
No Flavor Ban (% change from prior year)	\$24.35	\$23.66 -2.8%	\$23.28 -1.6%	\$22.90 -1.6%	\$22.10 -3.5%	\$21.33 -3.5%	\$20.58 -3.5%	\$19.86 -3.5%	\$19.17 -3.5%
With Flavor Ban (% change from prior year)	\$20.48 -15.0%	\$17.94 -12.4%	\$17.07 -4.9%	\$16.57 -2.9%	\$16.14 -2.6%	\$15.65 -3.0%	\$15.17 -3.0%	\$14.76 -2.7%	\$14.35 -2.8%

Planning Implications

- Reach out to partners and raise public awareness about the reductions
- Consider funding cuts in response to the flavor ban
- First 5 OC Board will discuss how to align the financial plan with the revenue decrease

Recommended Next Steps

- Schedule a Board planning meeting before end of March
 - Align strategic planning and financial planning
 - Vet potential approaches for determining level and timing of cuts
- Approve Fiscal Year 2023-2024 Budget at April meeting
- Approve updated Long-Term Financial Plan by June 2023

DATE: January 24, 2023**TO:** First 5 Orange County**FROM:** Kimberly Goll, President/CEO**ACTION:** Receive the President/Chief Executive Officers Report

First 5 OC Welcomes Two New Staff Members

After a rigorous interview process with multiple qualified candidates, we have hired two staff members: Cristina Blevins, our Program Officer of Early Learning and Engagement, and Michaela Martin, our Policy and Government Affairs Manager. Cristina has over 20 years of experience in early childhood education and has a passion for the development of young children. She was a classroom teacher for PK-Grade 5; a Program Director for various programs including Head Start, State Preschool, dual immersion, and fee-based early education; and most recently, a consultant for First 5 OC supporting the Engaged Neighborhoods and other initiatives. Michaela has more than seven years of experience in policy-related work with a passion for policy change for young children and families. She holds a law degree from the University of La Verne College of Law and was instrumental in the passing of the Oregon Senate Bill 564 that supports the data collection of parental status and graduation rates of parenting students. She has also volunteered at the California Work & Family Coalition to empower mothers. Please help us give Cristina and Michaela a warm welcome!

Vital Village

In December, First 5 OC unveiled Vital Village, a successful and well attended community event founded on the traditions of a community baby shower and centered on the Protective Factors framework. At this event, we hosted 13 expectant mothers with their family members for a total of 33 guests. We invited a select group of community agency partners and seated them with the families to allow families to see the vital resources embedded within their community and also to support agency partners' understanding of community needs. Both community partners and families expressed that this practice was beneficial. Post-event survey results further solidified the need for Vital Village with participants expressing the need to reconnect with peers and community resources.

The Health System and Family Resiliency team sees the future of Vital Village as a series of social connection events focused on linking families to resources, including preventative supports, access to and awareness of prenatal support services, healthy living practices, and community-building activities. Next steps include holding a Vital Village within the Engaged Neighborhoods and a yearlong engagement with a Cohort comprised of initial Vital Village participants. The intent

is to gather information and expand First 5 learnings, sustain interaction, and identify ways to connect with families prenatally. The findings will help inform further programming.

Consultant Request for Qualifications Open for New Submissions

We will be opening a Request for Qualifications (RFQ) later in February to allow for new applicants to be added to the list of qualified consultants. Applicants who submitted a response to the March 2022 RFQ do not need to resubmit, as those applicants are current and active on the list of qualified consultants. An updated list including any new applicants meeting the qualifications outlined in the RFQ will be provided to the First 5 Board at the April meeting.

Doula Update

As of January 1, 2023, doulas enrolled as Medi-Cal providers through the Department of Health Care Services (DHCS) can bill under the new doula benefit. Recognizing the shortage of doulas in the Orange County workforce, we are working to address barriers by providing no-cost doula training. This training would be for individuals interested in working with birthing persons who are Medi-Cal recipients throughout Orange County with a special focus on providing services to BIPOC communities. We are developing a Request for Proposals (RFP) to solicit qualified applicants for the delivery of doula training services. Through this training, we hope to ensure there is a sustainable workforce of doulas, and that the maximum number of Medi-Cal recipients can be served. The first doula training cohort will consist of 10-15 selected applicants committed to providing doula services to Medi-Cal recipients in Orange County. Additionally, we intend to partner doula trainees with currently practicing doulas to assist with easing the transition into these spaces.

Governor's 2023-2024 Budget

On January 10, the Governor's office released the 2023-2024 Budget. We are pleased to see that this budget reflects a continued commitment to early childhood development. Some of the sustained investments we will follow are in the areas of Child Care and Affordability, Reimbursement Rate Reform, California State Preschool Program, Universal Transitional Kindergarten, Literacy, CalKIDS Program Marketing, and Behavioral Health Continuum and Demonstration. Elements of the Governor's 2023-2024 January Budget Proposal which are related to First 5 OC's priorities include:

- \$6.6 billion (\$2.7 billion General Fund (GF)) toward general childcare and affordability. Sustains \$2 billion to expand subsidized child care slot availability and includes the goal of eventually funding over 200,000 expanded slots.
- \$152.7 million GF dollars to support child care reimbursement rates previously supported by one-time federal stimulus funding.
- \$690 million to implement the second year of transitional kindergarten expansion, including \$165 million to support the addition of one additional certificated or classified staff person in transitional kindergarten classrooms.
- \$6.1 billion allocated over five years for DHCS and the Department of Social Services to implement the Behavioral Health Community-Based Continuum Demonstration, effective January 1, 2024.
- \$1 million one-time increase GF to support marketing efforts to increase participation in the CalKIDS child savings accounts program.

- \$22.7 million (\$8.6 million GF) in 2023-2024 and \$57.1 million (\$21.7 million GF) ongoing for primary care and obstetric care provider increases.

As a part of the CalAIM transformation, California will seek federal approval of California's Behavioral Health Community-Based Continuum (CalBH-CBC) Demonstration. The waiver aims to clarify coverage for evidence-based therapies and home-based services with a focus on children and families, improving systems integration for foster children, strengthening community-based services, and improving integrated medical care.

Continuous Medi-Cal coverage required throughout the duration of the declared public health emergency (PHE) related to COVID-19 will end in April 2023, due to provisions in the recently passed federal Omnibus spending bill, regardless of future PHE extensions. As such, children could begin losing access to health coverage through Medi-Cal more quickly than previously anticipated. The 2022-2023 adopted state budget included a trigger related to providing continuous Medi-Cal eligibility for children ages prenatal to 5-years old. The newly released 2023-2024 January budget proposal from Governor Newsom does not discuss the trigger investment itself, but does acknowledge that the administration has not yet accounted for a newly accelerated timeline related to Medi-Cal redeterminations.

First 5 OC will focus on educating policymakers, particularly the large new class of freshman members in the Legislature, on the importance of prioritizing long-term improvements to strengthen systems of support and not just protect essential child serving infrastructures and systems from potential cuts. We will continue to monitor these areas as the Governor's budget moves through the finalization process.

December Financial Highlights

The Financial Highlights for the month of December is provided as Attachment 1. The report summarizes information regarding year-to-date revenue, expenses, and encumbrances.

ATTACHMENT:

1. December Financial Highlights

Financial Highlights as of December 31, 2022

Comparison of Budget vs. Actual Fiscal Year 2022-2023 Unaudited Period Ending 12/31/22

	<u>FY 2022-23 Budget</u>	<u>FY 2022-23 Actuals</u>	
<u>Financing Sources</u>			
Tobacco Tax Revenue	\$24,350,000	\$6,037,538	24.8%
Interest Earnings	100,000	398,922	398.9%
Other Revenue	<u>3,482,700</u>	<u>207,999</u>	39.2%
Revenue Total	\$27,932,700	\$6,644,459	
<u>Expenses*</u>			
Prenatal-to-Three*	\$9,729,024	\$1,979,259	20.3%
School Readiness Initiative	7,996,816	831,401	10.4%
Homeless Prevention	1,418,000	456,595	32.2%
Children's Dental*	0	1,058,549	
Systems Building	1,978,573	540,892	27.3%
Performance Evaluation	<u>880,750</u>	<u>241,987</u>	27.5%
Program Services	\$22,003,163	\$5,108,684	
Admin. Functions**	<u>1,613,406</u>	<u>658,413</u>	40.8%
Total Operating Exp.	\$23,616,569	\$5,767,096	

*Including One-Time System Expenses (previously called Catalytic)

**Administrative costs and functions are defined by State Commission guidelines (Fiscal Memo No. 05-01, dated April 14, 2006) pursuant to Chapter 284, Statutes of 2005 (AB 109). Actual Administrative expenses of \$658,413 and encumbrances of \$593,462 were 5.3% of the Fiscal Year 2022-2023 Budget of \$24 million. Final administrative expenses are projected to be 7% at year-end.

Total Encumbrances as of December 31, 2022 including multi-year contracts through Fiscal Year 2022/2023

Prenatal-to-Three	\$17,079,375
School Readiness Initiative	\$9,764,542
Homeless Prevention	\$1,792,847
Children's Dental	\$2,476,335
System Building	\$1,441,467
Performance Evaluation	\$682,081
Admin. Functions	\$593,462

Revenue and Cash Balance Update

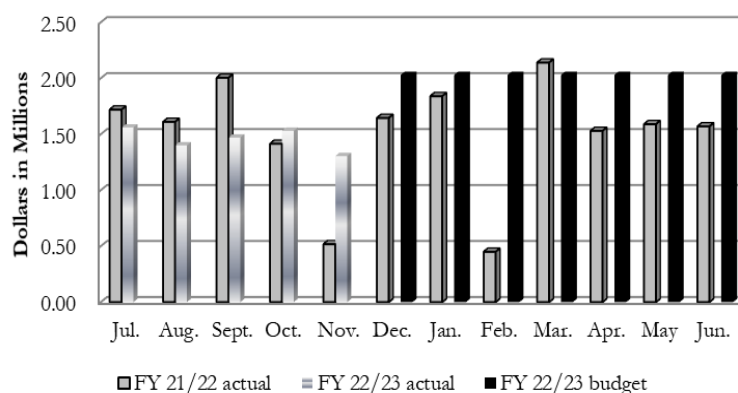
Tobacco Tax Revenue has been received through October 2022. Current year revenue (July 2022 – October 2022) as reported by First 5 California is \$5.9 million. Revenue through November has been reported and is currently tracking below budget. Backfill amounts have not yet been provided and will help provide a better projection of where revenue will end for the year.

Systems Funding Update

\$45,826,547 in One-Time System Funding was expensed from Fiscal Year 2012-2013 through Fiscal Year 2021-2022.

As of December, 2022, \$7.9 million was encumbered for one-time System Building programs. \$2.5 million is encumbered for Children's Dental and \$5.4 million for Prenatal to Three Services

Fiscal Year 2021-22 & 2022-23 Tobacco Monthly Revenues



Fiscal Year 2021-2022 Ending Fund Balance From Commission Long Term Financial Plan

Beginning Fund Balance, July 1, 2021	\$57,038,232
Total Revenue	27,266,762
Total Program Expenses	(20,942,725)
Fund Balance for System Building Projects	<u>(20,073,543)</u>

June 30, 2022 Fund Balance \$43,288,726*

*Based on Commission action through February 2022 and financial results through June 30, 2022. Final fund balance does not include One-time System Building Projects. For financial planning purposes, One-time System Building Projects have been designated by Commission action and removed from available fund balance.